



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors August 5, 2019

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary / Parent) *(Present)*
David Concepcion *(Absent)*
Jenny Esquijarosa (Parent) *(Present)*
Dr. Bernard Kimmel *(Present)*
Louis Marin (Texas Vice-Chair Texas) *(Absent)*
Matthew Cox (Texas) *(Absent)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Pantaridis, Esq. *(Present)*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. Establish Quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the June 21, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to Renew the following charter school contracts which currently expire on June 30, 2020; further approving 15- year renewals for all High Performing Schools:
 - i. Somerset Oaks Academy
 - ii. Somerset Academy Charter High School (South Homestead)
- c. **APPROVED:** The Board approved the 2019-2020 Student / Parent Handbooks.

- d. **APPROVED:** The Board approved the Out of Field Waivers.
- e. **APPROVED:** The Board approved to Ratify the Somerset Academy Central Teacher & Student Computer Purchase for \$42,000.
- f. **APPROVED:** The Board approved to Ratify the Somerset Academy Riverside Technology Purchase.
- g. **APPROVED:** The Board approved to Ratify the Lease Provision with SLAM for the Somerset Academy Lakes Facility
- h. **APPROVED:** The Board approved to Ratify the Mental Health Plans & Allocations for the individual schools.
- i. Notification that Somerset Pompano and Somerset Riverside must submit School Improvement Plans.
- j. **APPROVED:** The Board approved the Active Assailant Response Policy & Procedures Templates
- k. Jefferson Items
 - i. **APPROVED:** The Board approved the 2019-2020 Mental Health Assistance Allocation Budget.
 - ii. **APPROVED:** The Board approved the 2019-2020 Code of Student Handbook.
 - iii. **APPROVED:** The Board approved the 2019-2020 K12 Reading Plan.
 - iv. **APPROVED:** The Board approved the 2019-2020 Faculty Handbook.
 - v. **APPROVED:** The Board approved the Active Threat Procedures.
 - vi. **APPROVED:** The Board approved the Activities Handbook 2019-2020.
 - vii. **APPROVED:** The Board approved the Out of Field Waivers, attached.
 - viii. **APPROVED:** The Board approved the 2019-2020 Special Incident Response Plan
 - ix. **APPROVED:** The Board approved the 2019-2020 ELL Plan.
 - x. **APPROVED:** The Board approved the 2019-2020 ADP Employee Handbook.
 - xi. **APPROVED:** The Board approved 2019-2020 Student Handbook.
- l. **APPROVED:** The Board approved the Title 1 Budgets.
- m. **APPROVED:** The Board approved the Emergency Drill Schedules for the individual schools.
- n. **APPROVED:** The Board approved to Ratify the Board Chair's Approval for Somerset Prep St. Lucie to purchase two additional buses.

Motion to approve the consent agenda by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

4. **Action & Discussion Items** - Reviewed 5 Year Report Card for Somerset, Inc. by Bernie Montero

- a. Project Requests / Approvals
 - i. **APPROVED:** The Board approved for Somerset Academy South Homestead Middle -High & Homestead Prep to purchase a school bus for approx. \$32,000.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion approved unanimously
- b. Updates on Schools Opening August 2019
 - i. Miami-Dade - Somerset Academy Prep Homestead Campus (K-12) (*Alina Lopez*)
 - 1. 300+ students are futured; over 400 applications on file with pending admission items;
 - ii. Palm Beach - Somerset Academy Arts (Wellington) (*Elizabeth Sauri*)
 - 1. 56 students in K-6; budgeted for 250; currently has 5 teachers; holding an open house weekly; Charles recommends establishing community partnerships; concerned about the enrollment;
 - iii. Somerset Arizona – Today is the first day of school; approx. 80 students; added 30 within the past 2 weeks. Todd asks if financial assistance from the Inc. to Arizona needs to be approved; Kelly will touch base with Ana Martinez and add any items to the next agenda.
- c. Principal Reports
 - i. Somerset Pompano (*Donna Kaye*)
 - 1. Announces that Pines increased and was only 5 points from a B; discussed the decrease in Pompano schools; the students performed poorly in math; will focus this year on 45 minutes of test prep daily .
 - ii. Somerset Riverside (*Geyler Herrera Castro*)
 - 1. Enrollment at 360; plans to use iReady this year; fully staffed
 - iii. Somerset Jefferson (*Cory Oliver*)

1. Had to cut ties with transportation company; there will be audit findings as the vendor has not released specific documents; purchased 10 buses for \$125,000 and providing own transportation; enrollment is close to 800.
- d. **APPROVED:** The Board approved the for Somerset Jefferson to apply for the Federal Grant from the Institute of Education Services. (Dr. Ruth Jacoby)
 - i. This federal grant is from the Institute of Education Sciences. Within the IES, there is a Special Education Research branch that supports and disseminates information from studies to educators, parents to help assist in improving services to children with disabilities. With the large number of students that attend Somerset Jefferson, the grant we are proposing will assist in improving the understanding of math concepts within the special needs program at the early education center. We want to target the 3 and 4 year old classes, possibly kindergarten the first year and then add a grade the next two years. Hopefully the outcome will increase the skill-base of these children so they can carry the knowledge as they move from grade-to-grade. In the long run this will assist children, teachers and the school. Early Childhood Center and Kindergarten, and then add a grade each year to cover the elementary primary grades, to apply
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- e. Other Items by Board Members, Staff, or ESSP
 - i. There were no additional items at this time.

5. Announcements & Notifications

- a. The next Board of Directors Meeting is scheduled for August 26th.

6. Adjourned Meeting

The minutes were adopted by the Board of Directors at a meeting held on August 26, 2019.



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Purpose

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Florida Charter School Meeting of the Board of Directors August 26, 2019

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary /Parent) *(Present)*
David Concepcion *(Present)*
Jenny Esquijarosa (Parent) *(Absent)*
Dr. Bernard Kimmel *(Present)*
Louis Marin (Texas (Vice-Chair Texas) *(Present)*
Matthew Cox (Texas) *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq.
Eleni Pantaridis, Esq. *(Present)*

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the August 5, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the out of field waiver(s) for instructional personnel with out of field assignments, as presented, for the following schools:
 - i. Miami-Dade
 1. Somerset Academy 0520
 2. Somerset Academy Charter Middle 6004
 3. Somerset Academy Gables 5008

4. Somerset City Arts 2012
 5. Somerset Academy Oaks 3033
 - ii. Broward
 1. Somerset Academy East Prep 5391
 2. Somerset Academy Pines 5030
 3. Somerset Academy Pompano 5388
 4. Somerset Academy Riverside 5387
 5. Somerset Academy Riverside Middle 5419
 - iii. Palm Beach
 1. Somerset Academy Canyons 4012 & 4013
- c. **APPROVED:** The Board approved the Jefferson County K-12, A Somerset Charter School Homeless Education Policy.
- d. **APPROVED:** The Board approved the Somerset Key Facility Rental Agreements for the 2019-2020 School Year:
 - i. Deerfield Hoops Rental Agreement
 - ii. Florida Pokers Baseball Rental Agreement
 - iii. Kingdom Training Facility Rental Agreement
 - iv. MJM Sports Contract
 - v. Pompano Juniors Facility Rental Agreement
 - vi. Riptide Volleyball Rental Agreement
- e. **APPROVED:** The Board approved to Ratify the Amended Bylaws which were approved by the Board of Directors on May 17, 2019.
- f. **APPROVED:** The Board approved the following Out of State or Country Field Trip(s):
 - i. Somerset Canyons trip through EF Tours going March 20-30, 2020, to England and France (visiting WWII sites).
 - ii. Somerset Academy (Pembroke Pines) trip to Washington D.C.
- g. **APPROVED:** The Board approved the Revised Title 1 Budgets for the individual schools.

Motion to approve the consent agenda by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

4. Action & Discussion Items

- a. Updates on New Schools Opening / Existing School Expansions
 - i. Miami-Dade - Somerset Academy Prep Homestead Campus (K-12) (*Alina Lopez*)
 1. Opened with 364 students; fully staffed; not planning to accept many more students except for K-2; everything is running smoothly.
 - ii. Palm Beach - Somerset Academy Arts (Wellington) (*Elizabeth Sauri*)
 1. Started with 57 students; currently at 71; continuing marketing efforts; realistic goal is to have 100 students by the October FTE.
- b. Principal Reports
 - i. Somerset Pompano (*Donna Kaye*)
 - ii. Somerset Riverside (*Geyler Herrera Castro*)
 - iii. Somerset Jefferson (*Cory Oliver*)
- c. Palm Beach County Teacher Compensation 2019-2020
 - i. Recommendation to match what the district is paying; Palm Beach is paying out in every paycheck; recommendation to pay out how regular stipends, broken out in 3 payments so that the teachers see it sooner; this item will be reviewed each year; since additional funding is not being received for this, the schools will have to fund this from operating and reserves.
 - ii. **APPROVED:** The Board approved to match what Palm Beach County is paying its teachers for the 2019-2020 school year; further approving to pay it out in 3 payments (for the Palm Beach County schools).
Motion to approve by David Concepcion; second by Louis Marin; motion passed unanimously
- d. **APPROVED:** The Board approved the Revised Annual Budgets for the Palm Beach Schools, which include Intracompany Loans.
Motion to approve by David Concepcion; second by Ana Diaz; motion passed unanimously
- e. Other Items by Board Members, Staff, or ESSP

- i. Somerset Arizona needs a recoverable grant from Somerset Academy, Inc.; the Board has previously approved a grant. The budget is included in the Board packet for the Board's review.
- ii. UBC Church Project is not going to happen; \$1.4M loss; the county would only approve the project via substantial compliance using the pre-approved traffic, which would limit the site 600 students, which is not financially sustainable. Matt Cox asks for a breakdown of the \$1.4M; Danny states that the majority is legal fees for zoning attorneys; the appeals process. The total time to get to this point has been about 6-7 years. Danny will put together a brief summary of the project to share with the Board. Dr. Kimmel asks if there are any additional expenses. Ana Martinez states that there should be no additional costs related to this project.
- iii. The Chair updates the Board on the former Somerset school in DC. The school is still using the Somerset name. He directs the legal team to get some finality on this. Charles Gibson states that he and Collette Papa will work on this item. Collette states that a cease and desist was served. The options are to file a 2nd one and if they still continue to use the Somerset name, to file lawsuit; all board members agree with this approach. Further conversations about this shall occur out of the Sunshine.

5. Announcements & Notifications

- a. Next Board Meeting: September 9th at Somerset Academy Bay
- b. Next Finance & Strategic Planning Committee Meeting: September 30th

6. Adjourn Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 9, 2019.



Vision

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors September 9, 2019

Board of Directors

Todd German (Board Chair / Treasurer) - *Present*
Ana Diaz (Vice-Chair / Secretary /Parent) - *Present*
David Concepcion - *Absent*
Jenny Esquijarosa (Parent) - *Absent*
Dr. Bernard Kimmel - *Present*
Louis Marin (Texas (Vice-Chair Texas) - *Present*
Matthew Cox (Texas) – *Present*

Non-Voting Officers

Bernie Montero, President – *Present*
Suzette Ruiz, Vice-President – *Present*

Board Counsel

Charles Gibson, Esq. – *Present*
Eleni Pantaridis, Esq.

Minutes

1. Opening Exercises

- a. Called to Order
- b. Established a Quorum
- c. Presentation by Mobile Response Team
- d. Presentation by Blue Missions Group

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the August 26, 2019 Board of Directors Meeting.

- b. **APPROVED:** The Board approved the out of field waiver(s) for instructional personnel with out of field assignments for the following schools:
 - i. Broward County: Somerset Academy Conservatory 5396, Somerset Academy High School 5221, Somerset Neighborhood 5021, Somerset Prep Middle 5441, Somerset Central Miramar High 5007
 - ii. Miami-Dade County: Somerset Academy South Homestead Middle and High 6013/7034, Somerset Academy Silver Palms 0332, Somerset Academy Silver Palms at Princeton 4012, Somerset Academy High School 7042, Somerset Academy Prep Homestead Middle & High 6046/7242
- c. **APPROVED:** The Board approved the Revised individual Charter School Title I Budget Appropriation Details Forms for the 2019-2020 school year for the Title 1 distinguished schools; further authorizing the Vice-Chair to review and make necessary changes and execute for submission.
- d. **APPROVED:** The Board approved to authorize the submittal of the individual Florida Safe Schools Assessment Tools (FSSAT).
- e. **APPROVED:** The Board approved to continue to utilize the Florida Consortium of Public Charter School Evaluation System for teacher observation and evaluation for all Somerset Academy, Inc. schools.
- f. **APPROVED:** The Board approved to authorize the individual Principals to complete and submit the 2019-2020 Students Attired for Education Incentive Fund (Charter Schools) Declaration Form at their discretion.
- g. **APPROVED:** The Board approved to submit the 2018-2019 Annual Audits to their respective Sponsors by the required due dates, with Board Chair review and approval.
- h. **APPROVED:** The Board approved to authorize the Vice-Chair to electronically execute the Statement of Assurance for Exceptional Student Education on behalf of all Somerset Academy, Inc. schools located in Broward County.
- i. **APPROVED:** The Board approved to the following Active Assailant Response Items:
 - i. Adopted the Active Assailant Response Policy
 - ii. Authorized the individual schools to adopt the Active Assailant Response / Stabbing Procedure or their Sponsor's Plan/Procedures.
 - iii. Adopted the nationally recognized Active Assailant Response Training Course (i.e. C.R.A.S.E. Civilian Response to Active Shooter Events.) *Video can be seen here: <https://youtu.be/j0It68YxLQQ>*

Motion to approve the consent agenda by Ana Diaz; second by Louis Marin; motion passed unanimously

4. Action & Discussion Items

- a. Security Report & Updates (*Willie Tagle*)
 - i. Discussed new procedures for reporting when a school SSO (Safe School Officer) & actions being taken when/if occurs.
- b. Enrollment Update (*Alina Chester*)
 - i. Presentation of network wide enrollment chart; includes budgeted and actual enrollment counts and highlights the variances.
- c. Updates on New Schools Opening / Existing School Expansions
 - i. Miami-Dade - Somerset Academy Prep Homestead Campus (K-12) (*Alina Lopez*)
 - 1. Enrollment is steady at 355; some minor facility items pending; internet is running properly.
 - ii. Palm Beach - Somerset Academy Arts (Wellington) (*Elizabeth Sauri*)
 - 1. Enrollment is at 72; working with marketing to reposition the school with the community; add additional programs, such as STEM and college prep.
- d. Principal Reports
 - i. Somerset Pompano (*Donna Kaye*)
 - ii. Somerset Riverside (*Geyler Herrera Castro*)
 - iii. Somerset Jefferson (*Cory Oliver*)
- e. Doral College (*Doug Rodriguez & Lourdes Isla*)
 - i. Updates
 - ii. Review of new fee structure

- f. **APPROVED:** The Board approved to adopt the Corporate Resolution & Incumbency Certificate (*David Cohen / Richard Moreno*)
 - i. The real estate appraisal for the tax-exempt loan for the Somerset Bay construction came in too low to support the full loan amount, and so that loan had to be reduced by \$2,000,000. Regions Bank, whose affiliate is the tax-exempt lender, agreed to make a taxable loan in the amount of \$1,500,000 (The project was \$500,000 less than budgeted and did not require the total \$2 million) to Somerset, which will use this funding to pay costs of construction for the project.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- g. Somerset Academy Canyons Facility Lease with Boynton School Property, LLC – Second Addendum
 - i. Report by Charles Gibson – Written lease summary provided; includes term and rent increase due to additional square footage.
 - 1. Board Chair German discussed the enrollment; Principal Groezinger confirms that the enrollment in the middle school is down, but up in the high school.
 - 2. **APPROVED:** The Board approved the Second Addendum to Lease Agreement with Boynton School Property, LLC.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- h. Tabled: Somerset Academy High School #7042 (Principal Rodriguez) – Lease Addendum
 - i. Report by Charles Gibson
 - ii. Approval of Lease Amendment
- i. Discussed: Somerset Academy Lakes / SLAM Palm Beach Lease Revision
 - i. Eleni Pantaridis presented this item. The lease amendment that was recently amended needs to have an item that is not of relevance to the lease removed. The amendment was meant to allocate the rent between Somerset and SLAM by student count. The last line being removed does not affect this.
 - ii. **APPROVED:** The Board approved the modification to the Somerset Academy Lakes / SLAM Palm Beach Lease Revision letter.
Motion to approve by Ana Diaz; second by Louis Marin; motion passed unanimously
- j. Other Items by Board Members, Staff, or ESSP
 - i. Discussed: Somerset Academy Oaks Facility Lease - Schedule D in Somerset Oaks lease incorrect, but the actual lease language is correct; need to correct the Scribner's error; should reflect \$800 per student station.
 - 1. **APPROVED:** The Board approved to authorize Charles Gibson to correct Schedule D in the Somerset Academy Oaks Facility Lease.
Motion to approve by Ana Diaz; second by Louis Marin; motion passed unanimously

5. Announcements & Notifications

- a. Next Finance & Strategic Planning Committee Meeting: September 30th
 - i. Revised 2019-2020 Annual Budgets will be presented
- b. Next Board Meeting: October 7th

6. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 7, 2019.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors October 7, 2019

Board of Directors

Todd German (Board Chair / Treasurer) – *Present*
Ana Diaz (Vice-Chair / Secretary /Parent) – *Present*
David Concepcion – *Absent*
Jenny Esquijarosa (Parent) – *Present*
Dr. Bernard Kimmel – *Present*
Louis Marin (Texas (Vice-Chair Texas) – *Present*
Matthew Cox (Texas) – *Present*

Non-Voting Officers

Bernie Montero, President – *Present*
Suzette Ruiz, Vice-President – *Present*

Board Counsel

Charles Gibson, Esq. – *Absent*
Eleni Pantaridis, Esq. – *Absent*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. A quorum was established

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Minutes from the September 9, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments for the following schools:

- i. Miami-Dade: Somerset Academy Palms #5015, Somerset Academy SoMi #2007 & #6053, Somerset Academy #0520, #6004, #5008, Somerset Academy Bay & Kendall #5062, #6128, #4037, Somerset Academy South Homestead #6013 & #7034.
 - ii. Broward: Somerset Academy East Prep #5391, Somerset Academy Key Middle #5413 & High #5224, Somerset Academy #5151, #5221, #5396, #5141 & #5263, Somerset Prep North Lauderdale #5003 & #5006, Somerset Academy Village #5002 & #5004, Somerset Miramar #5405 & #5406, Somerset Academy Riverside #5387 & #5419.
 - iii. Palm Beach: Somerset Academy Lakes #4091, Somerset Academy JFK #3395, Somerset Academy Boca #3413 & #4041.
- c. **APPROVED:** The Board approved the Revised individual Charter School Title I Budget Appropriation Details Forms for the 2019-2020 school year for the Title 1 distinguished schools; further authorizing the Vice-Chair to review and make necessary changes and execute for submission.
- d. **APPROVED:** The Board approved to Renew the Charter School Contracts for Somerset Eagle Elementary and Somerset Eagle Middle, which expire June 30, 2020.
- e. **APPROVED:** The Board approved to Ratify the Recoverable Grant from Somerset Academy, Inc. to Somerset Virtual Academy, Inc. in the amount of \$20,000.
- f. **APPROVED:** The Board approved the Revised 2019-2020 Annual Budgets *(for select schools, as presented at the Finance & Strategic Planning Committee Meeting)*.
- g. **APPROVED:** The Board approved and ratified the District Membership Agreement with Somerset Academy of Las Vegas.
- h. **APPROVED:** The Board approved to Receive & File the Financial Statements and Independent Auditors Reports for the individual schools for the 2018-2019 School Year.
- i. **APPROVED:** The Board approved the School Improvement Plan for Somerset Academy JFK.
- j. **APPROVED:** The Board approved the 2019-2020 Compensation / Pay for Performance Plan for Broward County Employees *(Broward County District Requirement)*.

Motion to approve the consent agenda by Louis Marin; second by Dr. Kimmel; motion passed unanimously

4. **Finance & Strategic Planning Committee Report** *(All items listed in this portion of the agenda will be enacted by one motion unless a Board or Staff Member requests to further discuss a particular item.)*

- a. **APPROVED:** The Board approved to Review & Receive the Committee Minutes dated October 2, 2019; further approving to accept and authorize the following recommendations being made by the Committee:
 - i. Approval of Committee's recommendation to turn Somerset Island Prep into a Doral College satellite campus of sorts, enrolling students that are taking dual enrollment courses.

Motion to approve by Todd German; second by Dr. Kimmel; motion passed unanimously

5. **Action & Discussion Items**

- a. Principal Reports
 - i. Somerset Pompano *(Donna Kaye)*
 - ii. Somerset Riverside *(Geyler Herrera Castro)*
 - iii. Somerset Jefferson *(Cory Oliver)*
- b. Duval County Staff Petition
 - i. Further discussion & recommendation by Legal & HR on the Somerset Eagle Staff Petition to forgo all supplements and stipends for the 2019-20 school year to retain 2 employees.
 - ii. **APPROVED:** The Board approved to authorize the Chair to resolve this item and notify the Board of the final agreed upon terms.
Motion to approve by Dr. Kimmel; second by Louis Marin; motion passed unanimously
- c. Other Items by Board Members, Staff, or ESSP
 - i. Week of Dec. 16th a board member will need to attend a renewal meeting in Broward County.

6. Announcements & Notifications

- a. Next Board Meeting: November 4th at 12pm at Somerset Arts in Wellington
- b. Next Finance & Strategic Planning Committee Meeting: December 3rd

7. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on November 4, 2019.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors November 4, 2019

Board of Directors

Todd German (Board Chair / Treasurer) - Present
Ana Diaz (Vice-Chair / Secretary /Parent) – Present
David Concepcion
Jenny Esquijarosa (Parent)
Dr. Bernard Kimmel - Present
Louis Marin (Texas (Vice-Chair Texas) – Present
Matthew Cox (Texas)

Non-Voting Officers

Bernie Montero, President - Present
Suzette Ruiz, Vice-President

Board Counsel

Charles Gibson, Esq.
Eleni Pantaridis, Esq.

Agenda

1. Opening Exercises

- a. Meeting called to order
- b. Establish Quorum

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the October 7, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments.
- c. **APPROVED:** The Board approved the Revised individual Charter School Title I Budget Appropriation Details Forms for the 2019-2020 school year for the Title 1 distinguished schools; further authorizing the Vice-Chair to review and make necessary changes and execute for submission.

- d. **APPROVED:** The Board approved to Ratify the 2019-2020 Statewide Assessment Calendar for Somerset Academy Jefferson schools.
- e. **APPROVED:** The Board approved to change the name of Somerset Academy Parks to Somerset Parkland Academy; further approval to enter into a new charter school contact with Broward County Public Schools and open August 2020.
- f. **APPROVED:** The Board approved for Somerset Academy Middle School (South Homestead (#6013) to request a modification of its charter school contract term from 5 years (currently ending in 2023) to 15 years as a High-Performing Charter School, therefore resulting in an additional 10 years and an amended expiration date of June 30, 2033.
- g. **APPROVED:** The Board approved the Financial Statements for the period ending September 30, 2019.
- h. **APPROVED:** The Board approved the Revised Drill Schedules for the Palm Beach County Schools.
- i. **APPROVED:** The Board approved to ratify that the out of field waiver(s) for instructional personnel with out of field assignments for Somerset Academy SoHo Middle High (6013/7034) were presented and approved by the Board at its August 26, 2019 meeting.

Motion to approve the consent agenda by Ana Diaz; second by Louis Marin; motion passed unanimously

4. Action & Discussion Items

- a. Principal Reports (Academic and/or Financial Recovery)
 - i. Somerset Pompano (*Donna Kaye*)
 - ii. Somerset Riverside (*Geyler Herrera Castro*)
 - iii. Somerset Jefferson (*Cory Oliver*)
 - iv. Somerset Academy Lakes (*Clint Duvo*)
 - v. Somerset Academy Kendall & Somerset Academy Bay (*Saili Hernandez*)
 - vi. Somerset Academy St. Lucie (*Joann Roach*)
 - vii. Somerset Academy Palms (*Suzette Ruiz*)
 - viii. Somerset Academy Jacksonville (*Tunji Williams*)
 - ix. Somerset Academy Chapel Trail / South (*Bernie Montero*)
 - x. Somerset Academy of the Arts (*Elizabeth Sauri*)
- b. Financial Report – Update provided on the audit meeting which occurred this morning at BCPS.
 - i. **APPROVED:** The Board approved the Revised Annual Budgets for the 2019-2020 School Year for Select Schools
 - ii. **APPROVED:** The Board approved the 2018-2019 Year End Grants and Loans (see below).
 - iii. **APPROVED:** The Board approved the Somerset Academy Lakes: original 19-20 budget reflected a projected loan from Somerset Inc. in the amount of \$200,000 (budget was later amended removing this loan). Presenting memorandum of intra company funds transfer between Somerset Inc. and Somerset Lakes for \$200,000, as well as cancellation of same, in order to comply with Palm Beach County documentation request.
 - iv. **APPROVED:** The Board approved the Somerset Academy of the Arts: original 19-20 budget reflected a projection loan from Somerset Inc. in the amount of \$500,000 (budget was later amended removing this loan). Presenting memorandum of intra company funds transfer between Somerset Inc. and Somerset Academy of the Arts for \$500,000, as well as cancellation of same, in order to comply with Palm Beach County documentation request.
Motion to approve 4bi-iv by Ana Diaz; second by Matt Cox; motion passed unanimously
 - v. **APPROVED:** The Board approved the Revised Somerset Academy, Inc. Financial Policies and Procedures: regarding asset capitalization thresholds; recommending a \$5k threshold, however this may need to be decreased; further authorized the board chair to adjust threshold amount to \$1000, if necessary.
Motion to approve by Ana Diaz; second by Matt Cox; motion passed unanimously
- c. **APPROVED:** The Board approved to authorize the Board Chair to approve and submit the final Best & Brightest Distribution Plan for eligible Palm Beach County Schools, including total allocation, list of eligible employees for each type of award, the amount of each award, and methodology for how each award is calculated.
Motion to approve by Ana Diaz; second by Louis Marin; motion passed unanimously
- d. **APPROVED:** The Board approved to authorize the Board Chair the ability to complete the Somerset Academy Bay transaction - Somerset has until March 31, 2020 (i.e., six months) to close on the acquisition of the residential property

just south of the campus. The purchase price is \$1,000,000 and Somerset has paid a non-refundable deposit of \$100,000.

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- e. Other Items by Board Members, Staff, or ESSP
 - i. Discussed the recent Palm Beach Schools of Choice Fair in which charter schools were told they could not attend until the first day of the school.
 - ii. Board Chair German discussed a personal matter regarding a club he is involved in in which another member is going to federal prison for embezzlement; wanted to take a moment to remind everyone the importance of rules and keeping their financial books clean.
 - iii. Importance to attend the Principal Meetings and Board Meetings.

5. Announcements & Notifications

- a. Next Finance & Strategic Planning Committee Meeting: December 3rd
- b. Next Board Meeting: December 9th

6. Adjourned Meeting

2018-2019 year-end loans and grants:

DUVAL

- 1. Academica Management, LLC recoverable grant to Somerset Eagle Elementary for \$250,000
- 2. Academica Management, LLC recoverable grant to Somerset Eagle Middle for \$150,000
- 3. Somerset Inc recoverable grant to Somerset Eagle Middle for \$203,000.

MIAMI-DADE

- 4. Somerset Inc recoverable grant to Somerset Virtual Middle High for \$20,000.
- 5. Somerset Silver Palms 0332 full loan repayments to Somerset High 7042 (\$78,067) and Somerset Silver Palms at Princeton 4012 (\$131,610)
- 6. Somerset Silver Palms at Princeton full loan repayment to Somerset High 7042 for \$150,000
- 7. Somerset South Homestead 0339 loan to Somerset Inc for \$675,000. Outstanding balance after this loan at 6/30/19 is \$1,425,000.
- 8. Somerset Academy 0520 loan to Somerset Inc. for \$542,000.
- 9. Somerset Inc recoverable grant to Somerset Palms 5015 for \$740,000.
- 10. Somerset Inc loan to Somerset Palms 5015 for \$299,166.22.
- 11. Somerset Inc loan to Somerset South Miami Elementary 2007 for \$800,000 (new loan balance is now \$1,500,000).
- 12. Somerset Inc loan to Somerset Bay Elementary 5062 for \$180,000.
- 13. Somerset Inc. recoverable grant to Somerset Bay Middle 6128 for \$80,000.
- 14. Somerset Inc recoverable grant to Somerset Kendall 4037 for \$625,000.
- 15. Somerset Inc. loan to Somerset Kendall 4037 for \$200,000.

JEFFERSON

- 16. Somerset Inc. loan to Somerset Jefferson Middle 0021 for \$890,000.
- 17. Somerset Jefferson Elementary 0111 loan to Somerset Jefferson Middle 0021 to \$196,683.65.
- 18. Somerset Inc. loan to Somerset Jefferson High 0024 for \$830,000.
- 19. Somerset Jefferson Elementary 0111 loan to Somerset Jefferson High 0024 for \$519,978.54.
- 20. Somerset Jefferson Elementary 0111 loan to Somerset Jefferson Middle 0021 for \$196,683.85.
- 21. Somerset Inc. loan to Somerset Jefferson Elementary for \$2,460,000.

PALM BEACH

- 22. Somerset Lakes recoverable grant from Somerset Inc: In December 2018, the board approved and signed a \$200,000 recoverable grant agreement, of which the full \$200,000 was drawn.

23. Somerset Lakes loan from Somerset Inc: in September 2018, a \$400,000 line of credit promissory note was approved and signed, of which only \$230,000 was drawn, and subsequently \$76,321 was repaid. 18-19 loan amount was therefore only \$153,679. Loan balance remaining from prior loans and 18-19 loan is \$600,000.

BROWARD

- 24. Somerset Academy Chapel Trail Elementary 5141 loan to Somerset Academy South 5263 for \$368,510.95.
- 25. Somerset Academy Chapel Trail Elementary 5141 loan to Somerset Inc. for \$300,000 (outstanding balance now \$1,050,000).
- 26. Somerset Academy North Lauderdale 5003 loan to Somerset Inc for \$275,000.
- 27. Somerset Village Middle 5002 full repayment of recoverable grant (\$90,000).
- 28. Somerset Inc recoverable grant to Somerset Riverside Elementary 5387 for \$620,000.
- 29. Somerset Key Middle 5413 partial loan repayment to Somerset Inc for \$300,000. Outstanding balance \$700,000.
- 30. Somerset Key High 5224 partial repayment of loan to Somerset Inc for \$245,000.
- 31. Somerset Inc recoverable grant to Somerset Key High 5224 for \$205,000.
- 32. Somerset Miramar South 5054 loan to Somerset Inc. for \$800,000.
- 33. Somerset Miramar Middle 5406 loan to Somerset Inc. for \$243,739.28.
- 34. Somerset Miramar Elementary 5405 loan to Somerset Inc. for \$881,260.70 (new loan balance is \$4,764,908.30).

ST. LUCIE

- 35. Somerset Inc recoverable grant to Somerset St. Lucie 0703 for \$100,000.
- 36. Somerset Inc recoverable grant to Somerset College Prep Academy 0712 for \$160,000.
- 37. Somerset College Prep Academy 0712 partial loan repayment to Somerset Inc. for \$100,000.

*All intra company loan transfers are provided at a rate of 0% interest and are to be repaid within 3 years of the date of the memorandum.
All recoverable grants only become payable should the receiving school generate sufficient surplus to do so.*

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on December 9, 2019.

SOMERSET ACADEMY, INC.
A Florida not-for-profit corporation



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors December 9, 2019

Board of Directors

Todd German (Board Chair / Treasurer) - *Present*
Ana Diaz (Vice-Chair / Secretary / Parent) - *Present*
David Concepcion - *Absent*
Dr. Bernard Kimmel - *Present*
Louis Marin (Texas (Vice-Chair Texas) - *Present*
Matthew Cox (Texas) - *Present*

Non-Voting Officers

Bernie Montero, President - *Present*
Suzette Ruiz, Vice-President - *Present*

Board Counsel

Charles Gibson, Esq. - *Present*
Eleni Pantaridis, Esq. - *Present*

Minutes

1. Opening Exercises

- a. Call to Order
- b. Establish Quorum

2. Public Comment *(Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.)*

3. Consent Agenda *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Minutes from the November 4, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments for:
 - i. Somerset Academy Key Middle #5413

- c. **APPROVED:** The Board approved to Ratify the Vice-Chair / Educational Advisor's approval of Out of Field Teacher Requests for Somerset Preparatory Academy North Lauderdale (5003 & 5006) as submitted by Principal McGhee.
- d. **APPROVED:** The Board approved the Broward Counties Revision to 2019/20 School Year Calendar.
- e. **APPROVED:** The Board approved the Out of State / Country Field Trip Requests:
 - i. Broadcast Students will go to Washington DC in March.
 - ii. 7th & 8th Grade students will go to Washington DC in February.
- f. **APPROVED:** The Board approved to accept the resignation of Jenny Esquijarosa from the Board of Directors.
- g. **APPROVED:** The Board approved to Permanently relocate Somerset Academy #5141 grades 4-5 to 19620 Pines Boulevard, Pembroke Pines, Florida effective for the 2020-2021 school year
- h. **APPROVED:** The Board approved to request to change the name of Somerset Academy of the Arts #4031 to Somerset Academy Wellington.
- i. **APPROVED:** The Board approved to deposit the Insurance loss aggregate fund refund for approx. \$16,000 in the Somerset Academy, Inc. operating account.

Motion to approve the consent agenda by Louis Marin; second by Dr. Kimmel; motion passed unanimously

4. **Finance & Strategic Planning Committee Report** *(All items listed in this portion of the agenda will be enacted by one motion unless a Board or Staff Member requests to further discuss a particular item.)*

- a. **APPROVED:** The Board approved to Review & Receive the Committee Minutes dated December 3, 2019; further approving to accept and authorize the following recommendations being made by the Committee:
 - i. Approval of the Revised 2019-2020 Annual Budgets:
 - 1. Broward County
 - a. Somerset Academy Elementary (Miramar Campus) / Somerset Academy Middle (Miramar Campus) / Somerset Academy Miramar South – Alex Prieto
 - b. Somerset Village Academy / Somerset Academy Village Charter Middle School – Anthony Marucci
 - c. Somerset Neighborhood School / Somerset Preparatory Charter Middle School / Somerset Academy Charter High School Miramar Campus – Athena Guillen
 - d. Somerset Academy Davie Charter School – Dina Miller
 - e. Somerset Academy Pompano (K-5) / Somerset Pines Academy – Donna Kaye
 - f. Somerset Preparatory Academy Charter School at North Lauderdale / Somerset Preparatory Academy Charter High at North Lauderdale – Donyale McGhee
 - g. Somerset Academy East Preparatory – Mary Stuart
 - h. Somerset Academy Riverside / Somerset Academy Riverside Charter Middle School – Gayler Castro
 - 2. Miami-Dade County
 - a. Somerset Academy Charter Middle School (South Homestead) / Somerset Academy Charter High School (South Homestead) – Alina Lopez
 - b. Somerset Preparatory Academy Middle (Homestead) / Somerset Preparatory Academy High (Homestead) – Alina Lopez
 - c. Somerset Preparatory Academy Sunset – Angie Nunez
 - d. Somerset Academy (Silver Palms) / Somerset Academy Silver Palms at Princeton / Somerset Academy Charter High School – Kerri Ann Rodriguez
 - e. Somerset Academy Elementary School South Miami Campus / Somerset Academy Charter Middle School South Miami Campus – Kim Guilarte
 - f. Somerset Academy Kendall – Saili Hernandez
 - 3. Jefferson County
 - a. Jefferson County Elementary A Somerset Charter School / Jefferson County Middle A Somerset Academy Charter School / Jefferson County High A Somerset Academy Charter School – Cory Oliver

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

5. Action & Discussion Items

- a. Somerset Canyons Artificial Turf Field Project with Lights
 - i. Proposals not received yet; obtaining proposals for turf, lights, and bleachers.
 - ii. Possible Grant Opportunity by the NFL to match what the schools pays for up to \$500k; letter needed from the Board confirming the school can fund up to \$500k towards the project (NFL will match)
 - iii. **APPROVED:** The Board approved to issue a letter to the NFL confirming the school has at least \$500k to pay towards the cost of the project, as discussed.
Motion to approve by Ana Diaz; second by Matt Cox; motion passed unanimously
- b. TABLED: Somerset Academy SoMi PK Annex Facility Lease
 - i. Report by Charles Gibson
 - ii. Acceptance of Independent Lease Analysis
 - iii. Review of Annual Budget
 - iv. Approval of Lease Agreement
- c. Other Items by Board Members, Staff, or ESSP
 - i. Board Chair German lets the Principals know that Ignacio Zulueta would like to get more involved and speak to all of the Principals about their facilities.
 - ii. Dr. Kimmel discusses the recent news that Palm Beach was just informed

6. Announcements & Notifications

- a. Next Board Meeting: January 13th at Somerset Wellington

7. Adjourn Meeting

*The minutes were adopted by the Board of Directors at a meeting held on January 13, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors January 13, 2019

Board of Directors

Todd German (Board Chair / Treasurer) - *Present*
Ana Diaz (Vice-Chair / Secretary / Parent) - *Present*
David Concepcion - *Absent*
Dr. Bernard Kimmel - *Present*
Louis Marin (Texas (Vice-Chair Texas) - *Present*
Matthew Cox (Texas) - *Present*

Non-Voting Officers

Bernie Montero, President - *Present*
Suzette Ruiz, Vice-President - *Present*

Board Counsel

Charles Gibson, Esq. - *Present*
Eleni Pantaridis, Esq. - *Absent*

Minutes

1. **Opening Exercises**

- a. Meeting called to order
- b. A quorum was established

2. **Public Comment** (*Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.*)

- a. Jacqui Luscombe – Parent from Somerset Academy Riverside
- b. Bryan Newmark – Parent from Somerset Academy SoHo Middle High
- c. Board Chair German thanks the 2 parents who addressed the board.

3. **Consent Agenda** *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Minutes from the December 9, 2019 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments for:
 - i. Somerset Academy East Preparatory #5391
 - ii. Somerset Academy Village #5004
 - iii. Somerset Academy Middle School South Homestead #6013
- c. **APPROVED:** The Board approved the Out of State / Country Field Trip Requests:
 - i. Somerset Academy Lakes – Safety Patrol Field Trip to Washington D.C.
 - ii. Somerset Academy SoMi Middle – Field Trip to Washington D.C.
- d. **APPROVED:** The Board approved for Somerset Academy Chapel Trail to apply for and obtain a Regions Bank Visa credit card, use of which shall be limited to bus-related expenses such as fuel, toll fees, and repairs and maintenance.
- e. **APPROVED:** The Board approved the Florida School Recognition Funds Distribution Plans for the individual qualifying schools.
- f. **APPROVED:** The Board approved the Revised individual Charter School Title I Budget Appropriation Details Forms for the 2019-2020 school year for the Title 1 distinguished schools.

Motion to approve the consent agenda by Dr. Kimmel; second by Ana Diaz; motion passed unanimously

4. **Action & Discussion Items**

- a. Presentation by President Rodriguez of Doral College
 - i. **APPROVED:** The Board approved the Updated Payment Schedule for Educational Services Agreement with Doral College, Inc., contingent upon legal review.
 - 1. The Board directs Charles Gibson to review and addendum & provide a written report for the board files.

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- b. Financial Report *(Supporting Documents Provided)*
 - i. **APPROVED:** The Board approved to adopt the Revised Annual Budgets for the following schools:
 - 1. Somerset Bay
 - 2. Somerset Kendall
 - 3. Somerset Dade
 - 4. Somerset Palms
 - 5. Somerset Prep MH (Homestead)
 - 6. Somerset Village
 - 7. Somerset Chapel Trail
 - 8. Somerset Key
 - 9. Somerset Canyons
 - 10. Somerset Island Prep

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- i. **APPROVED:** The Board approved the Updated Financial Policies & Procedures:
 - 11. \$5,000 capitalization threshold revised to \$1,000 per item for schools in year 3 and beyond. Start-up schools may capitalize items and groups of like items exceeding the \$1,000 threshold.

Motion to approve by Dr. Kimmel; second by Ana Diaz; motion passed unanimously

- ii. Item Removed: Approval of CBIZ Inventory Proposal for Somersets in Broward and Duval
 - iii. Board Chair German discusses the copy machines and agreements; would like to review these and try to get a better deal for the schools.

- c. Somerset Academy SoMi PK Annex Facility Lease (*Supporting Documents Provided*)
 - i. Report by Charles Gibson
 - ii. Review of Independent Lease Analysis
 - iii. Review of Annual Budget
 - iv. Review of Lease Agreement
 - v. The Board requests a written report on the HVAC and the roof.
 - vi. **APPROVED:** The Board approved to accept the Independent Lease Analysis and approved the Lease Agreement with 59th Street Development, LLC., contingent upon receipt of positive reports on the HVAC and Roof conditions.
Motion to approve by Dr. Kimmel; second by Ana Diaz; motion passed unanimously
- d. Item Removed: Somerset Academy Duval – Update
- e. Principal Reports
 - i. Somerset Pompano (*Donna Kaye*)
 - ii. Somerset Riverside (*Geyler Herrera Castro*)
 - iii. Somerset Jefferson (*Cory Oliver*)
- f. Other Items by Board Members, Staff, or ESSP

5. Announcements & Notifications

- a. Next Board Meeting: TBD – February 5th meeting needs to be rescheduled to do conflicting school district meeting

6. Adjourn Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 4, 2020.

SOMERSET ACADEMY, INC.
A Florida not-for-profit corporation



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors February 4, 2020

Board of Directors

Todd German (Board Chair / Treasurer) - Present
Ana Diaz (Vice-Chair / Secretary /Parent) - Present
David Concepcion - Absent
Dr. Bernard Kimmel - Present
Louis Marin (Texas (Vice-Chair Texas) - Present
Matthew Cox (Texas) – Absent

Non-Voting Officers

Bernie Montero, President – Present
Suzette Ruiz, Vice-President - Present

Board Counsel

Charles Gibson, Esq. - Absent
Eleni Pantaridis, Esq. – Absent

Minutes

1. Opening Exercises

- a. Meeting called to order at 12:02 pm.
- b. A quorum was established.

2. Public Comment

- a. There were no public comments at this time.

3. Consent Agenda *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Minutes from the January 20, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments for:

- i. Miami-Dade: Somerset Academy #0520, Somerset Academy Middle School #6004
 - ii. Jefferson: Somerset Academy Jefferson #0111,0021,0024
- c. **APPROVED:** The Board approved the Out of State / Country Field Trip Requests:
 - i. Somerset Academy Bay Middle School – Close Up Field Trip to Washington D.C.
 - ii. Somerset Academy of the Arts – Washington Safety Patrol Field Trip
- d. **APPROVED:** The Board approved the Revised individual Charter School Title I Budget Appropriation Details Forms for the 2019-2020 school year for the Title 1 distinguished schools.
- e. **APPROVED:** The Board approved the Title 1 School Wide Plans for the Broward Title 1 distinguished schools.
- f. **APPROVED:** The Board approved to authorize the Board Chair to authorize Board Counsel to negotiate the renewal and new charter school contracts.
- g. **APPROVED:** The Board approved the Corrective Action Plans for the Palm Beach schools which were required due to the FY19 Annual Financial Review.
- h. **APPROVED:** The Board approved to Receive & File the Quarterly Financial Statements for the period ending December 31, 2019.
- i. **APPROVED:** The Board approved to authorize the Chair to submit any necessary amendment requests by the March 1st deadline.
 - i. Amendment Requests are due March 1st – Principals are to contact Kelly Mallon asap if they need to amend their charters (High-Performing Amendments, name changes, address changes, grade level increases, etc....).

Motion to approve the consent agenda by Ana Diaz; second by Louis Marin; motion passed unanimously

4. Action & Discussion Items

- a. Financial Report
 - i. **APPROVED:** The Board reviewed & approved the Revised 2019-2020 Annual Budget for the following schools:
 - 1. Somerset Academy JFK (reduced staffing by 71k and added 21 students)
 - 2. Somerset Academy Canyons (correction of student counts between the 2 schools; overall doesn't change)

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - ii. Review & Approval of TFA contract for Somerset Jefferson (Requesting \$40,000 this year; budgeted only for \$25,000)
 - 1. Alina Chester discusses how the rate is higher for Jefferson than in Duval; the rationale behind the higher amount is due to higher expenses for travel and such to Jefferson; trying to negotiate a lower rate. The Board asks for Principal Oliver's comments, but he wasn't available. Board member Diaz would like to discuss with Principal Oliver to see if the services are being offered and are working. The Board decides to table the item until further review.
- b. Woz ED STEM program by Alex Prieto
- c. Somerset Academy Bay – Annex Building Purchase (*Charles Gibson & Richard Marrero*)
 - i. Closing Date – March 31st
 - ii. Purchase price of \$1,000,000 will be due, less the deposit of \$100,000
 - iii. Regions Bank Loan – Review of Term Sheet
 - iv. Approval of Transaction
 - v. **APPROVED:** The Board approved to Ratify the Somerset Academy Bay Annex Building Purchase. Further approving the loan with Regions Bank for this transaction.

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- d. Approval of New Principal Position(s)

- i. **APPROVED:** The Board approved to designate Geyler Castro as the Principal of Somerset Academy Parkland.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- e. Other Items by Board Members, Staff, or ESSP

5. **Announcements & Notifications**

- a. Next Board Meeting: February 24th

6. **Adjourn Meeting**

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 24, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors February 24, 2020

Board of Directors

Todd German (Board Chair / Treasurer) – *Present*
Ana Diaz (Vice-Chair / Secretary /Parent) – *Present*
David Concepcion – *Absent*
Dr. Bernard Kimmel – *Absent*
Matthew Cox (Texas) – *Present*

Non-Voting Officers

Bernie Montero, President – *Present*
Suzette Ruiz, Vice-President – *Present*

Board Counsel

Charles Gibson, Esq. – *Present*
Eleni Pantaridis, Esq. – *Absent*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. A quorum was established
- c. Moment of silence in observance of the Somerset Academy Losee family as they deal with the recent tragic accident involving two of their students.

2. Public Comment

3. **Consent Agenda** *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*
 - a. **APPROVED:** The Board approved the Minutes from the February 4, 2020 Board of Directors Meeting.
 - b. **APPROVED:** The Board approved the Personnel Agendas, which include the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments.
 - c. **APPROVED:** The Board approved the following Out of State / Country Field Trip Requests:
 - i. Somerset Academy Chapel Trail – Italian Exchange Program Field Trip
 - ii. Somerset Academy Central – Steel Drum to attend the Multicultural Carnival in San Diego

- iii. Somerset Academy SoHo Middle High - The TV Production Program is attending the Student Television Network Competitions in Washington DC, March 11-15.
- d. **APPROVED:** The Board approved to Ratify the District Membership Agreement between Somerset Academy, Inc. and Somerset Academy of Las Vegas.
- e. **APPROVED:** The Board approved to renew the following charter school contracts which expire June 30, 2021; further approving all High Performing Schools to renew for 15 years as allowed by statute:
 - i. Broward: Somerset Academy Charter High School Miramar Campus #5007, Somerset Academy Key Charter High School #5224
 - ii. Monroe: Somerset Island Preparatory #0382
- f. **APPROVED:** The Board approved to add the following new schools opening in August to the ESP Agreement Schedule of Schools, with Academica:
 - i. Miami-Dade: Somerset Academy Preparatory (Homestead)
 - ii. Broward: Somerset Parkland Academy
 - iii. St. Lucie: Somerset Academy Bethany
- g. **APPROVED:** The Board approved to reclassify the \$20,000 loan to a recoverable grant (Somerset Academy, Inc. to Somerset Academy of the Arts). This amount is to be applied toward the previously approved \$1,400,000 recoverable grant award.
- h. **APPROVED:** The Board approved to Accept the Resignation of Louis Marin from the Board of Directors.

Motion to approve the consent agenda by Ana Diaz; second by Matt Cox; motion passed unanimously

4. Action & Discussion Items

- a. Financial Report
 - i. Review of revised budgets for Silver Palms and the High School; \$520k approx. gym expenditures; loan from elementary to high school.
 - 1. **APPROVED:** The Board approved the revised Annual Budgets for Somerset Academy Silver Palms and Somerset Academy High School.
Motion to approve by Ana Diaz; second by Matt Cox; motion passed unanimously
- b. **APPROVED:** The Board approved to Designate Alina Lopez as the Principal of Somerset Preparatory Academy (Homestead).
Motion to approve by Ana Diaz; second by Matt Cox; motion passed unanimously
- c. **TABLED:** Action on Addendum to Lease Agreement between Somerset Academy, Inc. and Country Palm Holdings, LLC. (Somerset Academy High School, Principal Kerri Ann Rodriguez).
 - i. Lease Summary by Charles Gibson
 - ii. Budget Review by Alina Chester – the school is currently under-enrolled, but at capacity the budget works.
 - iii. The board discusses when then gym became available for use and when the monthly rent payments begin.
- d. National School Lunch Program Announcements (*See Attachments for details*)
 - i. Notice of Mandatory (for Administrator & Cafeteria Manager) Summer Meetings taking place in Miami and Orlando
 - ii. Notice of Available Food Service Grants
- e. Discussed: Proposed / Amended 2020/2021 School Year Calendar for Miami-Dade schools. Principals are requested to review. The Board can take action on the adoption of the calendar at their upcoming meeting.
- f. Duval County – Still many moving parts; not ready to take action on anything today.
- g. Other Items by Board Members, Staff, or ESSP
 - i. Victor Barroso updates the Board and Staff on his recent meeting with copy machine vendors; requests that no copy machine leases be entered into or renewed during this time.

5. Announcements & Notifications

- a. Next Board Meeting: March 9th at 12pm at Somerset Preparatory Academy (Homestead) (3000 SE 9th Street, Homestead, FL 33035)
- b. Strategic Planning & Finance Committee Meeting on March 31st at 12pm at 6341 Sunset Drive, 3rd Floor
 - i. Topics to be discussed include (but not limited to): Purchase Order Procedures, Legislative Update, New School and Expansion Updates, Crisis Communication Plan, 20-21 School Year Calendar and more.
- c. Congratulations to Somerset Academy Miramar South & Somerset Academy Middle School South Miami for being nominated as a Blue Ribbon schools.
- d. Somerset Academy Spelling Bee Announcement by Athena Guillen
 - i. ELEMENTARY Winners
 - 1. 1st Place - Somerset Academy Prep Sunset - Bianca Kolossowski
 - 2. 2nd Place - Somerset Academy Dade - Mia Miranda
 - 3. 3rd Place - Somerset Academy Davie - Jay Chen
 - ii. MIDDLE SCHOOL Winners
 - 1. 1st Place - Somerset Academy Chapel Trail - Ojaswini Tripathi
 - 2. 2nd Place - Somerset Academy Miramar - Siddharth Sudhakar
 - 3. 3rd Place - Somerset Academy Elem. South Miami - Andrew Garcia
 - iii. HIGH SCHOOL Winners
 - 1. 1st Place - Somerset Academy Chapel Trail - Neha Kallamvalli
 - 2. 2nd Place - Somerset College Prep Academy - Gabriela Baez
 - 3. 3rd Place - Somerset College Prep Academy - Amaiya Joseph
- e. Teacher Recruitment Opportunity - Great Florida Teach In – April 27th in Orlando

6. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on March 9, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Florida Charter School Meeting of the Board of Directors March 9, 2020

Board of Directors

Todd German (Board Chair / Treasurer) – *Present*
Ana Diaz (Vice-Chair / Secretary /Parent) – *Present*
David Concepcion – *Present*
Dr. Bernard Kimmel – *Present*
Matthew Cox (Texas) – *Absent*

Non-Voting Officers

Bernie Montero, President – *Present*
Suzette Ruiz, Vice-President – *Present*

Board Counsel

Charles Gibson, Esq. – *Present*
Eleni Pantaridis, Esq. – *Absent*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. A quorum was established

2. Public Comment *(Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.)*

- a. There were no comments by the public.

3. Consent Agenda *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Minutes from the February 24, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Revised Title 1 Budgets.

- c. **APPROVED:** The Board approved to Ratify the Resolutions by the Board which notified charter school contract amendment requests.
- d. **APPROVED:** The Board approved the Proposed / Amended 2020/2021 School Year Calendar for Miami-Dade schools.
- e. **APPROVED:** The Board approved to Ratify the Somerset Academy High School Gym Expenses for approx. \$525,000. (Principal Kerri Rodriguez)

Motion to approve the consent agenda by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

4. Action & Discussion Items

- a. **APPROVED:** The Board approved the Addendum to Lease Agreement between Somerset Academy, Inc. and Country Palm Holdings, LLC. (Somerset Academy High School) (Principal Kerri Rodriguez)
 - i. Lease Summary by Charles Gibson
 - ii. Budget Review by Alina Chester

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- b. Coronavirus Update / Discussion
 - i. Antonio Roca provides an update on ongoing precautions that we are taking, including communications to students and staff and home learning in the event of school closure(s).
 - ii. Discussed upcoming field trips; encouraged not planning any new trips that aren't already scheduled.
- c. Other Items by Board Members, Staff, or ESSP

5. Announcements & Notifications

- a. Strategic Planning & Finance Committee Meeting on March 31st at 12pm at 6341 Sunset Drive, 3rd Floor
 - i. Topics to be discussed include (but not limited to): Purchase Order Procedures, Legislative Update, New School and Expansion Updates, Crisis Communication Plan, 20-21 School Year Calendar and more.
- b. Next Board Meeting: April 6th
- c. Somerset District Battle of the Books will take place at Somerset Central Miramar Campus on April 21-22 (Elementary on 21st and Middle School on 22nd).

6. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on April 13, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Emergency Meeting of the Board of Directors March 25, 2020

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary / Parent) *(Present)*
David Concepcion *(Present)*
Dr. Bernard Kimmel *(Present)*
Matthew Cox (Texas) *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Pantaridis, Esq. *(Absent)*

Minutes

1. Opening Exercises

- a. Call to Order
- b. Establish Quorum

2. Public Comment *(Members of the public that wish to address the Board about an item on the agenda must submit a request form and will have a maximum amount of time (3 minutes) to speak at the discretion of the Board Chair. The Board will not address the presenter or take action at this time.)*

3. Consent Agenda *(All items listed with letter designations are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or Member of the Public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. **APPROVED:** The Board approved the Title 1 Budget revisions, as necessary, as a result of COVID-19.
- b. **APPROVED:** The Board approved to proceed with the relocation of Somerset Academy Eagle Elementary & Middle Schools (*Principal Tunji Williams*), effective the 2020-2021 school year; further approving the Board Chair the ability to

execute all necessary documents necessary with the opening (including, but not limited to, the charter school contract and lease agreement).

- c. **APPROVED:** The Board approved to authorize Board Counsel to proceed with the and opening of Somerset Academy Bethany in St. Lucie County for the 2020-2021 school year; further approving the Board Chair the ability to execute all necessary documents necessary with the opening (including, but not limited to, the charter school contract and lease agreement); further approving to add the school to the ESP agreement with Academica.

Motion to approve the consent agenda by Matt Cox; second by Dr. Kimmel; motion passed unanimously

4. Action & Discussion Items

- a. Update and Summary of Preparations & Actions taken as a result of COVID-19 (*Antonio Roca*)
- b. **APPROVED:** The Board discussed and approved the Resolution with regards to Novel Coronavirus Disease 2019 (COVID-19).
 - i. The resolution draft provided is a placeholder – the version presented to the Chair will specifically state the correct organization name and will reference the Board Chair rather than the President.
 - ii. In a broad sense, this resolution addresses the Board’s response to the COVID-19 outbreak and resulting school closures we are currently experiencing. It authorizes the Board Chair/President to take emergency and recovery actions necessary to operate virtually and to implement distance learning during the time period of any interruptions caused by the pandemic.
 - iii. The resolution generally does 3 things with respect to operations during the COVID-19 pandemic –
 - 1. it covers past, present, and future actions:
 - 2. Past: Ratifies and confirms the actions that have already been taken
 - 3. Present (it seeks to maintain the status quo): Authorizes the chair to take the actions necessary to protect the health, safety, and welfare of the school, its students, staff, and employees and to keep daily operations running as smoothly as can be expected given the circumstances
 - a. Making necessary expenditures of hardware, software, means of connectivity, retaining qualified consultants
 - b. making operating/budgeting decisions for the school sites,
 - c. decisions regarding terms of employment for all employees
 - 4. Future: it covers Any other activity required under the circumstances:
 - a. including seeking grants, reimbursements and other additional funding sources available to mitigate the expense to the Board,
 - b. any necessary agreements
 - c. and with regard to future actions, it requires the board chair to report to the board periodically on the decisions made and actions taken and to have these ratified

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- c. Other Items by Board Members, Staff, or ESP
 - i. Ana requests the board to accept the single audit; audit was completed and submitted; Palm Beach requires that the board accepts the audit and the minutes reflect; the audit was clean and everything was fine with a modified opinion.
 - 1. **APPROVED:** The Board approved to accept the Single Audit for the period ending June 30, 2019.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - ii. Discussed rent reductions & hourly personnel. Discussed contracts with bus companies.

5. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on April 13, 2020.



Vision

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors April 13, 2020

Board of Directors

Todd German (Board Chair / Treasurer) – *Present*
Ana Diaz (Vice-Chair / Secretary /Parent) – *Present*
David Concepcion – *Present*
Dr. Bernard Kimmel – *Present*
Matthew Cox (Texas) – *Present*

Non-Voting Officers

Bernie Montero, President – *Present*
Suzette Ruiz, Vice-President – *Present*

Board Counsel

Charles Gibson, Esq. - *Absent*
Eleni Pantaridis, Esq. - *Absent*

Minutes

1. Opening Exercises

- a. Meeting called to order
- b. A quorum was established

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the March 9, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Minutes from the March 25, 2020 Board of Directors Meeting.
- c. **APPROVED:** The Board approved the Personnel Agenda, which includes the Out of Field Waiver(s) for Instructional Personnel with Out of Field Assignments for:
 - i. Somerset Academy East Preparatory #5391

- d. **APPROVED:** The Board approved the Proposed (*amended from MDCPS version*) 2020-2021 School Year Calendar for schools located in Miami-Dade.
- e. **APPROVED:** The Board approved the Reclassification of \$20,000 loan to recoverable grant (Somerset Academy, Inc. to Somerset Academy of the Arts). This amount is to be applied toward the previously approved \$1,400,000 recoverable grant award.

Motion to approve the consent agenda by Matt Cox; second by Ana Diaz; motion passed unanimously

4. Action & Discussion Items

- a. COVID-19 Update (Academica)
 - i. Online learning update by Antonio Roca; it has been very successful with very high attendance rates; a parent survey went out and has returned very high approval ratings.
 - ii. Julio Robaina addresses if schools will re-open this school year; at this time it is still unknown; there has been some talk about rolling out and opening in some parts of the state; this would not be our recommendation; continue to stay in communication with the DOE on a daily basis.
- b. Legislative Update (Academica)
 - i. Assuming the Governor does not veto these items - Somerset Key West was awarded additional funding; FEFP was increased; teacher salary increase allocation passed; dual enrollment language passed; Schools of Hope Somerset Jefferson allocation for \$10.7 million.
- c. Financial Report
 - i. Budget Meeting Updates (Alina Chester)
 - 1. Been meeting via Zoom with each Principal to address the 20-21 budgets; Suzette has been attending the meetings, which has been very helpful. The budgets do not currently include the referendum matching.
 - ii. Somerset Jefferson Schools of Hope Update & Budget Approval (Alina Chester)
 - iii. **APPROVED:** The Board approved the CSP Grant Budgets (Vanessa Mancebo & Julio Robaina)
 - 1. State increased award amounts to \$800k per school; Somerset Parkland and the 3 Somerset Prep Homestead charters all were approved; Somerset Bethany will also be approved, but they are still in the RFP process, so that grant will be provided at an upcoming meeting. Due to COVID-19 and the expected delays in shipments, we have received the greenlight by the DOE to start making purchases.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - iv. Applying for 21st Century Grant
- d. Update on relocation of Somerset Eagle (Marla Devitt, Tunji Williams)
 - i. Approached the school district and ensured them that the language in the contract read that up to a 2 mile radius they would not have to go to a school board meeting for approval.
- e. **APPROVED:** The Board approved the Somerset Academy Chapel Trail Summer Improvement Project for Total Proposed Improvements Including Admin offices \$1,672,013.00.
 - i. Building A
 - 1. Exterior Repairs/Patching/ Painting - Proposed Budget \$37,500.00
 - ii. Campus Wide
 - 1. Awning Installations & Repairs - Proposed Budget \$75,736.00
 - iii. Building A
 - 1. Proposed Interior Improvements for Remodel (We are breaking down bidding into three portions) (Admin Area) (Phase 1 classroom spaces) (Phase II)
 - a. Phase 1 (yellow)Admin Area, dance, drama &chorus classrooms (east wing) and a music room with support spaces
 - b. Phase II (blue) Cub Academy, EMR, EMT with lab, TV studio and art rooms (west wing)
 - c. (Admin Area) (\$45 sq. ft.) (1,416 sq. ft.) \$63,720.00
 - d. (Phase 1 classroom spaces) Specialty Rooms (\$75 sq. ft.) (10,430 sq. ft.) \$782,250.00

- e. (Phase II FUTURE PHASE) Specialty Rooms (\$75 sq. ft.) (6,748 sq. ft.) \$506,100.00
 - 2. Proposed Phases Summer 2020
- iv. Science Wing Renovation - Budget Costs \$200,00.00
- v. New Recreational Multi-Sports /PE Area (Adding Sports Court)
 - 1. Approximately 19,800 sq. ft. (110 x 180) - Proposed Turf Budget \$131,000.00 (\$6.62 sq. ft.)
 - 2. Sports Court - Proposed Sports Court Budget \$31,807.00
 - 3. Total Projected Costs \$162,807.00
- vi. Lunch Spill-out Area Including New Courtyard - Proposed Budget \$100,000.00
- vii. Campus wide Bathroom Renovations - Proposed Budget \$250,000.00
- viii. Total Proposed Improvements Including Admin offices \$1,672,013.00
- ix. Total Proposed Improvements excluding Admin offices \$1,608,293.00
- x. Project would be funded by reserve funds.
- xi. Board Chair German requests that Bernie send all construction contracts to Charles for his review.
- xii. Bernie would like to continue to work with Gema to obtain lower proposals, if possible.

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

- f. **APPROVED:** The Board approved the Somerset Academy Canyons Turf & Field Project.
 - i. Provided in the attachments is bid package #1 for the Somerset Canyons Sports field turf provided by Sportscape, the package is including Bleachers with shade structure, Lighting and scoreboard installation and of course the field itself.
 - ii. Somerset Canyons would like to choose Option #2, within that price Sportscape will include the turf offered in Option 3 at no further cost.
 - iii. Sportscape has recently done projects such as SLAM West Palm Beach, Somerset Chapel Trail South as well as 4-5 activity fields & playgrounds within the latest construction this would include SLAM Apollo, Mater Brighton Lakes and Pinecrest Academy Four Corners.
 - iv. Board Member Cox requests to fully review the list of exclusions.
 - v. Board Chair German requests that Charles review the contract and review these items.

Motion to approve by Ana Diaz; second by David Concepcion; motion passed unanimously

- g. Other Items by Board Members, Staff, or ESP
 - i. Fernando Zulueta addresses the Principals on their amazing efforts the past few weeks.

5. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on April 27, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors April 27, 2020

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary /Parent) *(Present)*
David Concepcion *(Present)*
Dr. Bernard Kimmel *(Present)*
Matthew Cox (Texas) *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Absent)*
Eleni Pantaridis, Esq. *(Absent)*

Minutes

1. Opening Exercises

- a. Meeting called to order.
- b. A quorum was established.
- c. US News & World Report High School Rankings
 - i. 26 Academica Schools Ranked *(See attached for full list)*
 - ii. Somerset Florida
 1. Somerset Arts Conservatory was ranked #1 High School in Broward County; #18 in Florida (Bernie Montero)
 2. Somerset Academy Charter High School Pembroke Pines was ranked #5 High School in Broward County; #36 in Florida (Bernie Montero)
 3. Somerset Academy Charter High School was ranked #21 in Miami-Dade; #50 in Florida (Kerri Ann Rodriguez)
 4. Somerset Academy Canyons High School was ranked #12 in Palm Beach; #170 in Florida (George Groezinger)
 5. Somerset Academy Miramar High School was ranked #20 in Broward County; #203 in Florida (Athena Guillen)

6. Somerset College Prep (f.k.a. Key West Collegiate) was ranked #4 in Monroe County; #235 in Florida
7. Somerset Academy South Homestead was ranked #51 in Miami-Dade; #240 in Florida (Alina Lopez)
8. Somerset College Preparatory was ranked #2 in St. Lucie County; #274 in Florida (Erika Rains)
9. Somerset Prep Academy at North Lauderdale was ranked #28 in Broward County; #311 in Florida (Donyale McGhee)
- iii. Somerset Out of State
 1. Somerset Academy Sky Point was ranked #51 in State-Sponsored Charter High Schools; #61 in Nevada.
 2. Somerset Academy Losse was ranked #69 in Nevada.
 3. Brooks Academy of Science and Engineering was ranked #504 in Texas.

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the April 13, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved for the individual schools to submit their own Mental Health Assistance Allocation Plans, thus opting out of using their Sponsor's plans.
- c. **APPROVED:** The Board approved to authorize the Board Chair to approve the Best & Brightest "add-on" fund allocation plans for the individual schools located in Miami-Dade.

Motion to approve the consent agenda by Ana Diaz; second by Matt Cox; motion passed unanimously

4. Action & Discussion Items

- a. Report by Academica Nevada (*Ryan Reeves*)
 - i. General updates provided, including an update on school / campus data report; reported a drop in funding due to closures to current and upcoming school year.
- b. Request to Approve additional facility space at Somerset Academy Boca (*Daniel Shourds/ Collette Papa*)
 - i. **APPROVED:** The Board approved to authorize counsel to negotiate a lease Amendment with Temple Beth El for additional facility space at Somerset Academy Boca with review and approval of Board Chair based on the following terms:
 1. \$10,000 minimum annual guarantee for the space as Additional Rent. If School increases its overall student capacity, then Additional Rent will be based on the per student per annum rate for the additional students enrolled over the current cap of 425.
 2. Per student rate will increase in accordance with Section 2.c. of the Lease (lesser of 3% or CPI, but no increase in any year where FTE does not increase)
 3. Somerset is responsible for any construction or renovation needed in accordance with Section 6 of the Lease
 4. Temple reserves the right to use the additional space with written notice to School in accordance with Section 13 of the Lease (shared use with School after-school and during days when charter school is not in session)
 - ii. **APPROVED:** The Board approved to authorize the Board Chair to execute the lease Amendment based on the above terms with Temple Beth El for additional facility space at Somerset Academy Boca with advice of counsel.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- c. Discussion regarding Board Member signatures / documents to execute (*Board Chair, Todd German*)
 - i. Board Chair German discusses a recent incident in which he was asked to sign something; he stresses the need to ensure that documents, invoices, etc...are fully vetted prior to being sent to a board member for signature; Ana Diaz states that she prefers that documents go through Kelly and not sent to her directly; the Board requests that the procedures for obtaining signature be reviewed and clarified.
- d. CIVICA Report (*Rolando Llanes / Gema Marti*)
 - i. Update on the plan of action regarding the recently approved improvements at Chapel Trail Main Campus.
 - ii. Update on the turf project at Canyons

- e. **APPROVED:** The Board discussed and approved the newly revised 2020-2021 School Year Calendar for the schools located in Miami-Dade County.
Motion to approve by David Concepcion; second by Dr. Kimmel; motion passed unanimously
- f. Other Items by Board Members, Staff, or ESP
 - i. Board Chair German requests for updates on the Somerset schools in the Canary Islands and Arizona.
 - ii. Fernando Zulueta discusses several federal grants which are upcoming that may be beneficial for Somerset to apply with a potential collaboration with Doral College.
 - 1. **APPROVED:** The Board approved to authorize the Board Chair & President the ability to authorize the submittal of the federal grants, as discussed.
Motion to approve by Dr. Kimmel; second by Ana Diaz; motion passed unanimously
 - iii. Antonio Roca shares with the Board that the Somerset online attendance rate is 92%.

5. **Announcements & Notifications**

- a. Next Board Meeting: May 11th at 12pm via Zoom

6. **Adjourn Meeting**

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on May 11, 2020.



Vision

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors May 11, 2020

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary / Parent) *(Present)*
David Concepcion *(Absent)*
Dr. Bernard Kimmel *(Present)*
Matthew Cox (Texas) *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Absent)*
Eleni Pantaridis, Esq. *(Absent)*

Minutes

1. Opening Exercises

- a. Meeting Called to Order
- b. Established a Quorum

2. Public Comment

- a. None

3. Consent Agenda

- a. **APPROVED:** The Board approved the the Minutes from the April 27, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved for Somerset Academy Parkland to purchase science lab furniture for approximately \$42,000.
- c. **APPROVED:** The Board approved for Somerset Academy Jefferson to adopt the 2020-2021 Jefferson County School District Calendar.

- d. **APPROVED:** The Board approved to Receive & File the CIVICA Facilities Support Services Report for the period of January-March 2020.
- e. **APPROVED:** The Board approved the Title I School Wide Plans for the individual Broward Title 1 schools.
- f. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending March 31, 2020.
- g. **APPROVED:** The Board approved to Ratify the Submittal of the Somerset Academy Bethany Charter School Application in St. Lucie.
- h. **APPROVED:** The Board approved the Venture Design Premium Services for Charter Schools Agreements for the individual schools located in Broward County.
- i. **APPROVED:** The Board approved the Revised Best & Brightest Additional Funds Allocation Plan for Somerset Academy South Miami Elementary and Middle Schools.

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously

4. Action & Discussion Items

- a. Remote Live Instruction Update (*Antonio Roca*)
 - i. Contingency Plans for the 2020-2021 School Year
 - 1. CDC guidelines for school facilities may include a limited number of people on campus, closing playgrounds, suspending nonessential activities (including fieldtrips), limiting campus visitors, required temperature checks, COVID tests, personal protective equipment, school cleaning and more. In order to stay proactive, we developed the attached sample fall schedules that would comply with these guidelines.
 - 2. Teacher Survey
 - 3. Upcoming Parent Survey
 - ii. Student Laptop Zoom Update
 - 1. Zoom will require an update by May 30, 2020. If the update is not performed, students and teachers will not be able to engage in video-conferencing for Remote Live Instruction. School issued Windows based laptops (not iPADS nor chromebooks) cannot perform the update unless the device is connected with the school's WIFI. Attached is a memo on the process.
 - iii. Student Issued Devices
 - 1. Principals are asked to consider whether students will keep school issued devices over the summer, and if so, device contracts should be updated to require parents' acknowledgement that the device remains their responsibility. For students not returning to your school (including current seniors, fifth graders and eighth graders), arrangements must be made to collect their school issued devices.
 - iv. Online Student Registration & Application
- b. Hybrid Learning Discussion & Possible Action (*Board Chair, German*)
 - i. Discuss legal changes to allow hybrid enrollment (mix of physical and virtual attendance)
 - ii. Enrollment caps
 - iii. Presentation by Tom Rompella
- c. MDCPS New Student Transfer Procedures (*Board Vice-Chair, Diaz*)
- d. **APPROVED:** The Board approved to designate Erika Rains as the Principal of Somerset Bethany.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- e. Discussed: Reminder to not renew the existing copier contracts.
- f. Presentation by Doral College: Education Bachelor's Program (*Lourdes Isla, Ryan Kairalla*)
- g. **APPROVED:** The Board approved to apply for the following CLCC Grants:
 - i. Statewide 21st CLCC grant:
 - 1. Dade:
 - a. Somerset South Homestead Elementary (0339)
 - b. Somerset Oaks (3033)

- c. Somerset South Homestead Middle (6013)
 - d. Somerset South Homestead High (7034)
 - 2. Broward:
 - a. Somerset Neighborhood (5021), Somerset Prep Middle (5441), Somerset Miramar High (5007), Somerset North Lauderdale High (5006) applying together in one application
- ii. ELP 21st CLCC grant:
 - 1. Broward:
 - a. Somerset Riverside Elementary 5387, Somerset Key Middle (5413), Somerset Key High (5224) (applying together)
 - b. Somerset Pines (5030) and Somerset Pompano (5388) (applying together)
 - 2. Duval:
 - a. Somerset Eagle Middle (1261)
 - 3. St. Lucie:
 - a. Somerset St. Lucie Elementary (0703)
 - 4. Jefferson:
 - a. Somerset Jefferson Elementary (0111), Middle (0021) and High (0024) applying together

Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
- h. Update by High School Principals on Graduation Plans
 - i. Tom Rompella
 - ii. Kerri Ann Rodriguez
 - iii. Alina Lopez
 - iv. Bernie Montero
 - v. Donyale McGhee
 - vi. Athena Guillen
 - vii. Dennis Mulrooney
 - viii. George Groezinger
 - ix. Erika Rains
 - x. Cory Oliver
- i. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Next Board Meeting: May 26th at 12pm via Zoom
- b. MDCPS Contract Negotiation Meeting via Zoom on May 14th at 2:30 pm

6. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 9, 2020.



Vision

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors June 9, 2020

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary / Parent) *(Present)*
David Concepcion *(Absent)*
Dr. Bernard Kimmel *(Present)*
Matthew Cox (Texas) *(Absent)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Absent)*
Eleni Pantaridis, Esq. *(Absent)*

Minutes

1. Opening Exercises

- a. Meeting called to order.
- b. A quorum was established.

2. Public Comment

- a. There were no comments by the public.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the May 11, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved for the individual schools to adopt their Sponsor's Threat Assessment Policies and Procedures.

4. Action & Discussion Items

- a. Presentation and request for approval for on campus summer program
 - i. **APPROVED:** The Board approved the three Somerset Academy Silver Palms on campus summer programs, as discussed.
 1. Proposal 1 – Summer Camp
 2. Proposal 2 – Sports Training
 3. Proposal 3 – Band Camp*Motion to approve by Dr. Kimmel; second by Ana Diaz; motion passed unanimously*
 - ii. Somerset Academy Canyons (*Principal George Groezinger*)
 1. **APPROVED:** The Board approved the Somerset Academy Canyons Conditioning Camp contingent upon all CDC guidelines are followed, including all guidelines for gyms.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 2. Tabled: Proposal 2 – YES Camp (3rd party)
 - iii. Somerset Academy Riverside (*Principal Geyler Castro*)
 1. 3rd party requesting use of the field, cafeteria and bathroom.
 2. **APPROVED:** The Board approved the Somerset Academy Riverside summer camp by the 3rd party, contingent upon review by Counsel and landlord approvals. The Board would like to ensure that they are able to cancel the agreement in the event deemed necessary.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - iv. **APPROVED:** The Board approved the Somerset Academy Jefferson Conditioning Camp, as discussed.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - v. **APPROVED:** The Board approved the Somerset Academy Bay request to offer a summer camp via 3rd party with Little Swimmers, contingent upon Counsel's review and approval of the agreement.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - vi. **APPROVED:** The Board approved the Somerset Academy SoHo Middle High's Summer Dual Enrollment program.
Motion to approve by Ana Diaz; second by Dr. Kimmel; motion passed unanimously
 - vii. Discussed the possibility of a universal approval; the Board would like to see how the camps/programs approved today go over the next two weeks, but will consider this at the next meeting in two weeks.
- b. Discussed: Collette Papa discusses the Close-up trips that were cancelled due to Covid-19; Close up is retaining \$300 per family; Collette would like to send a letter on behalf of all networks requesting a full refund; the board agrees and would like this item to be fully pursued.
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Next Board Meeting: June 24th at 10am via Zoom

6. Adjourn Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on June 24, 2020.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Annual Meeting of the Board of Directors June 24, 2020

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Diaz (Vice-Chair / Secretary / Parent) *(Present)*
David Concepcion *(Present)*
Dr. Bernard Kimmel *(Present)*
Matthew Cox (Texas) *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Absent)*
Eleni Pantaridis, Esq. *(Absent)*

Minutes

1. Opening Exercises

- a. Meeting Called to Order
- b. Established a Quorum

2. Public Comment

- a. There were no comments by the public at this time.

3. Consent Agenda

- a. **APPROVED:** The Board approved the Minutes from the June 9, 2020 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the 2020-2021 Parent Involvement Representatives.
- c. **APPROVED:** The Board approved to Ratify & Reapprove the Board Policies & Procedures, including:
 - i. Conflict of Interest *(Each Board Member is required to sign and return the written acceptance form)*
 - ii. Ethics

- iii. Whistle Blower
- iv. Professional Development Plan for Administrators
- v. Florida High School Athletic Association (FHSAA)
- vi. Student Enrollment / Lottery
- vii. Internet Safety Policy

Note: No changes have been made to any of these policies since the Board's last adoption.

- d. **APPROVED:** The Board approved to Ratify the requests to extend the Temporary Certificates for 2 years, based on the extenuating circumstances surrounding COVID-19.
- e. **APPROVED:** The Board approved to Receive and File the financial statements for the period ending March 31, 2019.
- f. **APPROVED:** The Board approved the Wellness Policy.
- g. **APPROVED:** The Board approved to authorize the Board President the ability to approve any year-end financial items which may be necessary to close the books.
- h. **APPROVED:** The Board approved the Articulation Agreements for the 2020-2021 School Year.
- i. **APPROVED:** The Board approved the Colegio and Our Virtual Distance Learning Program Parent Consent Form.
- j. **APPROVED:** The Board approved to continue to utilize the Florida Consortium of Public Charter Schools Teacher Observation and Evaluation Tool for the individual schools.
- k. **APPROVED:** The Board approved the Mental Health Allocation Plans for the individual schools and further authorized the individual schools who wish to opt in to their district's plan, the ability to do so.
- l. **APPROVED:** The Board approved the Board Members and Officers for the 2020-2021 School Year, as follows:
 - i. Todd German, Board Chair & Treasurer
 - ii. Ana Diaz, Vice-Chair, Secretary & Parent
 - iii. David Concepcion, Director
 - iv. Dr. Bernard Kimmel, Director
 - v. Matthew Cox (Texas), Director
 - vi. Bernie Montero, President (*Non-Voting*)
 - vii. Suzette Ruiz, Vice-President (*Non-Voting*)
- m. **APPROVED:** The Board approved to Ratify the AMENDMENT/RENEWAL to the Florida Department of Education Contract Number 19-176 ("Contract") entered into by and between Somerset Academy Inc., (the "Contractor") and the Florida Department of Education, Division of Vocational Rehabilitation ("Department") for Somerset Academy Jefferson.
- n. **APPROVED:** The Board approved the Playground Project and Agreement between Somerset Academy (Somerset Academy Preparatory) and The Dave and Mary Apler Jewish Community Center for approx. \$65,000. Further, the JCC agrees to provide a rent credit equal to 50% of the cost of the playground, up to \$32,500.
- o. **APPROVED:** The Board approved the Multiagency Network for Students with Emotional or Behavioral Disabilities (SEDNET) Agreement between the Florida Department of Education / Jefferson County Public Schools / Somerset Academy Jefferson.
- p. **APPROVED:** The Board approved the Parent / Student Handbooks for the 2020-2021 School Year.
- q. **APPROVED:** The Board approved the Cooperative Service Agreement between The Florida State University and Jefferson Somerset.
- r. **APPROVED:** The Board approved the Threat Assessment Policies and Procedures for the Somerset Academy Duval Schools.
- s. **APPROVED:** The Board approved the Somerset Academy Bethany CSP Budget.

Motion to approve the consent agenda by Dr. Kimmel; second by Matt Cox; motion passed unanimously

4. Action & Discussion Items

- a. Covid-19 Reopening of Schools Report (*Antonio Roca & Julio Robaina*)
 - i. Data report and iReady results and gains were higher than previous years; Principal meeting was held on Monday to discuss plans for the Fall; looking at 3 options for parents (every day on site, hybrid, and full virtual); a survey will be going out to parents in the near future to gauge their preferences; it will be important to get 100% participation; an additional survey will go out probably at the end of July as things are constantly evolving; working on securing all necessary hardware to implement remote live instruction from the classroom; working on obtaining the PPE
- b. Financial Report (*Alina Chester*)
 - i. **APPROVED:** The Board reviewed, discussed and approved to adopt the Final 2019-2020 Annual Budgets
Motion to approve by Ana Diaz; second by David Concepcion; motion passed unanimously
 - ii. **APPROVED:** The Board reviewed, discussed and approved to adopt the Proposed 2020-20201 Annual Budgets
Motion to approve by Ana Diaz; second by David Concepcion; motion passed unanimously
 - iii. Board Chair German discusses the need to review leases due to Covid-19; review schools that in line to open to determine if it actually should open; large projects at schools need to be re-visited; teacher referendum pay needs to be further discussed.
 - iv. Alina Chester reviews the process that the budget meetings had this year; they were very effective and the additional involvement by Suzette and Ana and support staff was beneficial; would like to continue these meetings in the future.
 - v. Board Member Cox asks for further clarification on the net cash deficit for the 19-20 school year; Alina states that she has backed out any loans / grants, so this amount may differ on the audits; some schools have previous cash on hand that will be able to cover their annual deficit.
 - vi. Discussed CARES Act and funds.
- c. Presentation by Doral College (*Doug Rodriguez & Lourdes Isla*)
 - i. AP Courses
 - ii. Bachelor of Education Program and Board / School Sponsorships
- d. Update on Somerset Canary Islands (*Victor Barroso & Kerri Ann Rodriguez*)
- e. Other Items by Board Members, Staff, or ESP
 - i. Principal Montero is requesting approval for the marching band and football program to have the ability to train under the same guidelines as others have been able to incorporate this summer.
 - 1. Bernie withdraws his request as there are too many factors involved.
 - 2. Discussed if other schools want to offer something, does it require board approval? The board discusses and feels that if an interested principal wishes to offer a program that they can present the same materials to Academics for review and if all guidelines are being followed, it would be okay for them to open.
 - 3. **APPROVED:** The Board approved to authorize the Principals to operate summer programs contingent upon following CDC guidelines and contingent upon submittal of summer package request.
Motion to approve by David Concepcion; second by Ana Diaz; motion passed unanimously

5. Announcements & Notifications

6. Adjourned Meeting

The undersigned hereby certified that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on July 27, 2020.