



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors July 15, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Matthew Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:03am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the June 17, 2025 Board of Directors Meeting and the June 27, 2025 Budget Workshop/Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Final Individual Charter School Title I Budgets / Appropriation Details Forms for the 2024-2025 school year for the Title 1 distinguished schools; further authorizing the Board Chair and/or Vice-Chair authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- c. **APPROVED:** The Board approved to continue to authorize for the 2025-2026 school year for Ms. Ana Mendez (Vice Chair) the ability to execute, on behalf of the Board of Directors, all academic / education items and deliverables due to the individual sponsors, including but not limited to Out of Field Waivers, Employee Contracts, School Improvement Plans, Title 1 Budgets, District / State Deliverables, etc...

Motion to approve the consent agenda by David Concepcion; second by Ana Mendez; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Budget Meeting Recap & Swim Around Key West; planning a separate meeting with Ana Martinez to discuss bonds
 - ii. National Charter School Conference in Orlando & Cornerstone visit
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. Discussed School Grades
- c. ESP Report
 - i. Legislative & Facilities (*Julio Robaina*)
 - 1. Facility & Project Report by Rolando Llanes
 - ii. Colegio (*Antonio Roca*)
- d. Financial Report

5. Other Items by Board Members, Staff, or ESP

- a. Somerset SoMi was recognized at Get Your Teach On (a PD conference held in Texas)

6. **Announcements & Notifications**

- a. Next Board Meeting: August 12th via Zoom Only (*no in-person due to the summer break and back-to-school preparations*)
- b. Seeking host schools for the upcoming school year. Please reach out to Kelly if you are interested in hosting a meeting.

7. **Adjourned Meeting at 11:46am**

The minutes were adopted by the Board of Directors at a meeting held on August 12, 2025.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Special Meeting of the Board of Directors August 12, 2025 at 4:00pm

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*

Ana Mendez (Vice-Chair / Secretary) *(Present)*

David Concepcion *(Absent)*

Brian Matthew (Matt) Cox *(Present)*

Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*

Suzette Ruiz, Vice-President *(Absent)*

Board Counsel

Charles Gibson, Esq. *(Present)*

Eleni Noble Zarbalas, Esq. *(Absent)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 4:08pm
- b. Established a Quorum

2. Public Comment – None

3. Action & Discussion Items

- a. Somerset Academy Key Facility Lease / Settlement
 - i. Counsel, Staff and Board discuss the settlement option that has been presented; all are in agreement that two-years are necessary to help find time to secure a new location for the School.

- ii. **APPROVED:** The Board approved to accept to move forward on the settlement option as discussed; further authorizing the Board Chair to continue working with Counsel.
Motion to approve by Taylor Smith; second by Ana Mendez; motion passed unanimously

4. **Adjourned Meeting at 4:48pm**

*The minutes were adopted by the Board of Directors at a meeting held on December 12, 2025.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors August 12, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion
Brian Matthew Cox
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Absent)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:00am
- b. Establish a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** (*None*)

3. **Consent Agenda** (*All items listed with letter designations are considered routine and were enacted by one motion.*)

- a. **APPROVED:** The Board approved the Minutes from the July 15, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the Somerset Academy SoHo Elementary 2nd Floor Admin Building Project for an amount not to exceed \$200,000.
 - ii. Approved the 2024-2025 Quarter 4 Referendum Report and the Updated Referendum Plans for the schools located in Palm Beach County.
 - iii. Approved the Revised Individual Charter School Title 1 Budget Appropriation Details Forms for the 2024-2025 school year for the Title 1 distinguished schools, as necessary.
 - iv. Approved the Individual Charter School Title I Budgets / Appropriation Details Forms for the 2025-2026 school year for the Title 1 distinguished schools; further approving necessary revisions and authorizing the Vice-Chair authority and direction to review and make necessary changes and execute for submission throughout the school year.
 - v. Approved the Parent/Student Handbooks for the 2025-2026 School Year contingent upon all schools following provided guidelines and ensuring all material contained is current and has been verified by the School Principal.
 - vi. Approved the 2025-2026 Referendum Reports for the schools located in Palm Beach County; further approving to authorize the Principals to approve and submit their individual plans for Q1-Q4 as necessary.
- c. **APPROVED:** The Board approved the Board Resolutions: Out of Field and/or ESOL Waiver Assignments for the 2023-2024 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- d. **APPROVED:** The Board approved the Individual Charter School Title I Budgets / Appropriation Details Forms for the 2025-2026 school year for the Title 1 distinguished schools; further authorizing the Board Chair and/or Vice-Chair authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- e. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plans.
- f. **APPROVED:** The Board approved to authorize the Board Chair to approve to submit the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2025.
- g. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending June 30, 2025.
- h. **APPROVED:** The Board approved to Ratify the Mental Health Plans, as submitted by the schools by the required due dates.
- i. **APPROVED:** The Board approved the School Improvement Plans, as necessary.
- j. Pulled for Discussion: Ratification of the ADP Zero Tolerance Policy: Drug-Free Workplace.

- k. **APPROVED:** The Board approved the Lease Amendment between Princeton Church of the Nazarene, Inc. and Somerset Academy, Inc. (for Somerset Academy Princeton).
 - i. Expands use to include a nearby house that will be used as office space.
- l. **APPROVED:** The Board approved to Ratify the Safety & Security Policies & Procedures.

Item J (ADP Zero Tolerance Policy: Drug-Free Workplace) pulled by Board Chair German for discussion
Motion to approve the consent agenda (minus item 3) by Ana Mendez; second by Taylor Smith; motion passed unanimously

APPROVED: The Board approved the ADP Zero Tolerance Policy: Drug-Free Workplace, further authorizing the Board Chair to make revisions with ADP if necessary.
Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously

4. Action & Discussion Items

- a. Comments by the Board Chair (*Todd German*)
 - i. Waki discusses the “Yondr” phone pouch that the school has purchased to help with the new state cell phone mandate; approx. \$30 per pouch; will update how it works after school opens.
 - ii. Adri discusses crisis procedures and will send a reminder email of who to call and when.
 - iii. Board Chair discusses Inc. owned rent rates and trying to make them more unified.
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. Great opening for all new schools!!
- c. Tabled: ESP Report
 - i. Legislative & Facilities
 - ii. Colegia
- d. Financial Report
- e. **APPROVED:** The Board approved the Lease Agreement between School Development Avenir, LLC. And Somerset Academy, Inc.
 - i. Reviewed by Board Counsel, Charles Gibson*Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously*

5. Other Items by Board Members, Staff, or ESP

- a. Discussed Somerset City Arts facility lease
 - i. **APPROVED:** The Board approved a one-year lease (terminating June 30, 2026) between Somerset Academy, Inc. for Somerset City Arts & Somerset Academy Foundation at the same rate the school was currently paying.
Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously

6. Announcements & Notifications

- a. Next Board Meeting: September 16th (in person/site TBD)

7. Adjourned Meeting at 11:35am

*The minutes were adopted by the Board of Directors at a meeting held on September 16, 2025.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors September 16, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:01am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** – *None*

3. **Consent Agenda** (*All items listed with letter designations were considered routine and will be enacted by one motion*)

- a. **APPROVED:** The Board approved the Minutes from the August 12, 2025 (11am) Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budgets / Appropriation Details Forms for the 2025-2026 school year for the Title 1 distinguished schools; further authorizing the Board Chair and/or Vice-Chair authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved the Drug-Fee and Alcohol-Free Workplace Policy.
- e. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plans.
- f. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Academy Parkland - Germany and Switzerland
 - ii. Somerset Academy Chapel Trail - London Theatre trip for June 6-14, 2026
- g. **APPROVED:** The Board approved the Addendum to Lease Agreement between Homestead Arts School Development, LLC and Somerset Academy, Inc. (for the Somerset Academy Preparatory Homestead campus located at 3000 SE 9th Street, Homestead, FL 33035 (Phase 2)).
- h. **APPROVED:** The Board approved the Second Addendum to Lease Agreement between Two Sites Properties, LLC and Somerset Academy, Inc. (for the Somerset College Preparatory Academy South Middle/High School campus located at 19701 S.W. 127 Avenue).
- i. **APPROVED:** The Board approved the Second Addendum to Sublease Agreement between Sports Leadership and Management, Inc. and Somerset Academy, Inc. (for the Somerset Academy Lakes campus located at 2845 Summit Blvd., West Palm Beach, FL 33406).
- j. **APPROVED:** The Board approved to Ratify the AIA Construction Agreement with Keystar, Inc. for the Somerset Island Prep Project.

Motion to approve the consent agenda by David Concepcion; second by Taylor Smith; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Tabled until the next meeting Jefferson Holland & Knight Invoice
 - ii. Recent visit to UWF and Manny Diaz; discussed the importance of PK programs.
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. Discussed upcoming structural changes that are forthcoming; Bernie discusses his future at Doral College; Suzette states how it's been an honor to work with Bernie and looks forward to

her future; if anyone is interested in pursuing a new role within the organization to please reach out.

ii. Review of school grades

c. ESP Report

i. Legislative & Facilities (*Julio Robaina*)

1. Legislative plans

2. Facilities – closing on Duval site today, looking for additional sites for Deerfield property, Indian River updates (trying to get permits for a 26-27 year opening), working with City of Homestead trying to get Jessica's and Waki's expansions going,

ii. Colegia (*Antonio Roca*)

d. Financial Report

i. Enrollment Report (*Alina Chester*)

e. **APPROVED:** The Board reviewed & approved the Background Screening Policy for applicants seeking employment on or after July 1, 2025.

Motion to approve by Ana Mendez; second by David Concepcion; motion passed unanimously

5. Other Items by Board Members, Staff, or ESP

6. **Announcements & Notifications**

a. Next Board Meeting: October 14th via Zoom & Academica

7. **Adjourned Meeting at 11:51am**

The minutes were adopted by the Board of Directors at a meeting held on October 14, 2025.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors October 14, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq.
Eleni Noble Zarbalas, Esq.

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:00am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.)*

- a. **APPROVED:** The Board approved the Minutes from the September 16, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify the Teacher Salary Increase Allocation Plans.
- d. Virtual / International Items
 - i. **APPROVED:** The Board approved the Blended Lab Network Memorandum of Understanding Between Somerset Virtual Academy and Somerset Academy, Inc.
 - ii. **APPROVED:** The Board approved the Virtual Charter School Virtual Instruction Provider Template Agreement for Somerset Virtual Academy VIP and Approval to Execute Template Agreement with Colegiate Preparatory Academy, Inc., International Studies Charter High School, Inc., and Mater Academy, Inc.
- e. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Academy / Somerset Academy Elementary South Campus – Washington, DC
- f. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved to continue to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System as the Teacher and Administrator Evaluation Tool.
 - ii. Approved to authorize the individual Principals (as board designees) to sign for all state and federal grant forms as they relate to their school.
 - iii. Approved to amend “Exhibit A” of the Charter School Educational Services and Support Agreement to include the following new school(s) which opened this school year:
 - 1. Somerset Academy Avenir #3362
- g. **APPROVED:** The Board approved the District Membership Agreement for Somerset Academy of Carson City (whose address is 6630 Surrey St., Las Vegas, NV 89119), subject to legal review.
- h. **APPROVED:** The Board approved the Subrecipient Agreement (for Somerset CMO), subject to legal review.

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Somerset was awarded as a Cognia System of Distinction
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)

- i. Recent trip to the Vegas schools

- c. ESP Report

- i. Legislative & Facilities (*Julio Robaina*)

- 1. Update (*Including project manager, timeline for completion and budget*)

- a. Somerset Island Prep

- i. **APPROVED:** The Board approved the AIA Agreement with CIVICA for the Somerset Island Prep Annex Project.

- Motion to approve Matt Cox; second by Ana Mendez; motion passed unanimously*

- b. Pensacola Project – opening a private school on the UWF campus in January; Somerset University Preparatory Academy; Somerset to offer grants starting in January in place of the voucher; voucher will be accepted beginning in the Fall.

- i. **APPROVED:** The Board approved to move forward on the opening of Somerset University Preparatory Academy private school in January; further approving the Board Chair the ability to execute necessary agreements with University of West Florida; the Board acknowledges and approves to offer start-up financial assistance.

- Motion to approve by Matt Cox; second by David Concepcion; motion passed unanimously*

- c. Arkansas: Little Rock and Bentonville

- d. Ohio

- e. North Carolina

- f. Indian River

- g. The Olympia project

- h. Other projects

- 2. Jacksonville's Budget - Acquisition of the property.

- 3. Somerset Key

- i. Colegia (*Antonio Roca/Manny Pon*)

- d. Financial Report

- 5. Other Items by Board Members, Staff, or ESP

- a. Health ring update from Somerset Island Prep pilot program.

- 6. **Announcements & Notifications**

- a. Next Board Meeting: November 18th

- 7. **Adjourned Meeting at 12:31pm**

*The minutes were adopted by the Board of Directors at a meeting held on November 18, 2025.



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Purpose

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Meeting of the Board of Directors November 18, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Absent)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Absent)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the October 14, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved misc. Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year
- d. **APPROVED:** The Board approved the Addendum of Lease Agreement for Somerset Academy Charter High School (12425 SW 248th Street, Miami, FL 33032).
- e. **APPROVED:** The Board approved the School Projects and/or Purchases:
 - i. Somerset College Prep (Principal Erika Rains) – Requesting approval to purchase a new dishwasher for the cafeteria for an amount not to exceed \$30,000 (paid by operating).
- f. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Academy Canyons - December 11-14, 2025 - Varsity Girls Basketball Team to Washington, D.C National Tournament.

Motion to approve by Taylor Smith; second by Ana Mendez; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Positive Pay / Fraud Prevention – Internal and after-school accounts need to be monitored better due to some recent fraud; recommending using Positive Pay to help with fraud prevention; Ana's department is reviewing software options; it is not being mandated at this time, but Treasurers and/or Principals need to be monitoring their accounts daily. Board Member Mendez discusses a fraud incident that happened at her school; she feels that Positive Pay has many issues and that a Principal monitoring daily is not possible due to their other responsibilities; she suggests perhaps another bank or other options. Ana Martinez states that other banks will not be able to stop the fraud or offer alternative protections; her team is reviewing software to find one that works with QuickBooks, which will allow for auto-syncing and be effortless.
 - ii. Discusses the recent retreat; states that of all Boards he has served on, he feels this one is the strongest; discusses the growth of Somerset and the need for leaders in these new areas and/or States; would like to offer a financial incentive (estimating \$100k) for someone to move to these new locations at least a year in advance. Board Member Mendez feels that it would be needed to worked fully through with HR on the parameters; she feels the amounts should not be the same for every location.

1. It is requested that this item be further discussed at the next Board Meeting in more depth.
- iii. Discussed letters that were sent by Somerset to many school districts regarding sharing space with public schools; Somerset's SOH status is pending to be renewed; Somerset was one of the state's first SOH operators; clarification on SOH status and timeline was discussed; notices were sent to give proper notice; some districts have replied that their belief was the notices were not valid due to the SOH status; soonest these sites would happen is 2027; this is an ongoing item and is expected to be further discussed in session this coming season; discussed a political action committee/group/email group for advocating to educate the public on choice education – will be further discussed at the next meeting.
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. Discussed the success when schools partner with each other; learning from each other and sharing of ideas is extremely powerful.
 - ii. Homestead and nearby Principal meetings to work together since they are so close to each other.
- c. ESP Report
 - i. Legislative & Facilities (*Julio Robaina*)
 - i. Colegio (*Antonio Roca/Manny Pon*)
 - ii. Other Updates
 - i. Pensacola update by Antonio Roca – the Fire Marshall rejected our plan so the new opening date is Fall 2026; we will begin interior renovations over the next few months; parent meeting to be held in January.
- d. Financial Report
 - i. **APPROVED:** The Board reviewed and approved to receive the Financial Statements and Independent Auditors' Reports for the period ending June 30, 2025, including ratification of all necessary Year-End Grants and/or Loans.
Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously
 - ii. **APPROVED:** The Board reviewed and approved the Revised Annual Budgets.
Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously

5. Other Items by Board Members, Staff, or ESP

- a. Announcement by Principal Joel Mesa - Somerset College Prep South will be the official Regional host for Miami-Dade County for the National History Day Competition

6. Announcements & Notifications

- a. Next Board Meeting: December 12th via Zoom & Academica
- b. High School Principals are invited to stay around after today's meeting for a special presentation by Blue Missions.

7. Adjourned Meeting at 12:15pm by unanimous vote

*The minutes were adopted by the Board of Directors at a meeting held on December 12, 2025.



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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors December 12, 2025

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and will be enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the August 12, 2025 4pm and November 18, 2025 Board of Directors Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved for Somerset Academy City Arts to proceed with the following project: Wifi Access Point Update for an amount not to exceed \$33,000 (to be paid by operating). **Project was reviewed and approved financially.*
- d. **APPROVED:** The Board approved the Title 1 Budgets.
- e. **APPROVED:** The Board approved to Ratify the First Amendment to Renewal Charter Contract for Somerset Academy Avenir (*corrected grade levels served to reflect K-5*).
- f. **APPROVED:** The Board approved to Ratify the transfers from the individual Somerset Academy schools to the Somerset Academy, Inc. account for investment purposes.
- g. **APPROVED:** The Board approved the Revised Articulation Schedule for the Somerset Academy, Inc. Florida schools.
- h. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Academy Canyons - February 27-March 8, 2026 - select SGA students and a chaperone to Villa Moron, Verona, Italy in conjunction with Academica International Studies and partnering with Pinecrest North and Cornerstone Charter Academy.
 - ii. Somerset Academy Boca Middle - Washington, D.C. March 11–13.
- i. **APPROVED:** The Board approved the School Purchase and/or Projects:
 - i. Somerset Academy Oaks – Trailer Purchase for an amount not to exceed \$35,000 to be paid by operating.
- j. **APPROVED:** The Board approved the Charter School Surplus/Disposition Declaration Form for Bond and Non-Bond Technology Devices for Somerset Academy Village.

Motion to approve the consent agenda by Taylor Smith; second by David Concepcion; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)

- i. New Charter School Application in North Carolina was approved - Somerset Preparatory Academy North Carolina
 - ii. Tabled: Continued Discussion: Financial Incentive for school leaders opening schools in new areas/states.
 - iii. Discussed: Approach by Trump officials on future of education and request for thoughts by the Principals.
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
- c. Discussed: Option to extend the Somerset Academy Key lease term at the current campus is in place through June 30, 2027, at the same monthly rent.
 - i. If option is exercised, Zion is released from \$385,979.27; otherwise due to Somerset.
 - ii. A decision regarding the exercise of that option will be made on or before December 31, 2025.
 - 1. Discussed the options and future; Dennis provides an update to the Board on parent thoughts on the situation; very low registrations for next school year since enrollment opened; we have been diligently looking for properties (one possibility came about this week); school is a 6-13 with 633 students; discussed opting out and ending the lease now; discussed possibility of nesting the school within another school even if only temporarily; discussed the option of offering virtual school; would like to notify the families & staff prior to the landlord and provide them options.
 - 2. **APPROVED:** The Board approved not to exercise the extension to remain at the Somerset Academy Key current location; further approving to vacate the property by June 30, 2026.
Motion to approve by Taylor Smith; second by Matt Cox; roll call; motion was unanimous
- d. Financial Report
 - i. **APPROVED:** The Board approved to amend the Investment Policy which allows third party loans.
 - 1. Discussed establishing an Investment Committee at a future meeting.
Motion to approve by Taylor Smith; second by David Concepcion; motion passed unanimously
- e. ESP Report
 - i. Legislative & Facilities
 - ii. Colegia
- f. Other Items by Board Members, Staff, or ESP
 - i. **APPROVED:** The Board approved to delegate authority to apply for private schools in Florida and in Texas.
Motion to approve by Taylor Smith; second by David Concepcion; roll call; motion passed unanimously

5. Announcements & Notifications

- a. Next Board Meeting: January 13th via Zoom & Academica

6. Adjourned Meeting at 12:13pm

The minutes were adopted by the Board of Directors at a meeting held on January 13, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors January 13, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Absent)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq.
Eleni Noble Zarbalas, Esq.

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the December 12, 2025 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending September 30, 2025.
- c. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- d. **APPROVED:** The Board approved the revised Title 1 Budgets, as necessary.

Motion to approve the consent agenda by Ana Mendez; second by Taylor Smith; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. National tax credit
 - ii. Signing bonus
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. CMO update
 - ii. Somerset Key update by Dennis Mulrooney
 - iii. New schools report
- c. Financial Report
 - i. General updates; no action required today.
- d. Approval of School Purchase and/or Projects:
 - i. **APPROVED:** The Board approved the Somerset Prep Academy Homestead Elementary New Construction Project for \$1.8M (to be paid by operating/possibly CMO grant).
Motion to approve by Ana Mendez; second by Taylor Smith; motion passed unanimously
- e. ESP Report
 - i. Legislative & Facilities
 - ii. Colegio
- f. Other Items by Board Members, Staff, or ESP

5. **Announcements & Notifications**

- a. Next Board Meeting: February 17th at Somerset College Preparatory Academy South High School (19701 SW 127 Avenue, Miami, FL 33177 | Host Principal – Joel Mesa)

6. **Adjourned Meeting at 11:37am**

*The minutes were adopted by the Board of Directors at a meeting held on February 17, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors February 17, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Absent)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:05am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

- d. Presentation: Cognia System of Distinction

2. Public Comment - *None*

3. Consent Agenda - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the January 13, 2026 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. Pulled: Approval of Title 1 Budgets (*none submitted*)
- d. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. Somerset Oaks Leadership & Innovation - VEX IQ Robotics Team has been invited to compete in the 2026 CREATE U.S. Open Tournament, a national robotics event featuring teams from across the United States and other countries. Dates: March 26–28 / Location: Iowa West Field House, Council Bluffs, Iowa
- e. **APPROVED:** The Board approved to authorize the Board Chair to submit any necessary charter school amendments by March 1st, including but not limited to:
 - i. Request 15-year contract terms for any newly designated High Performing Schools.
 - ii. Request any other necessary HP amendment requests as necessary.
 - iii. Request any other misc./necessary amendment requests
- f. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending December 31, 2025.

Motion to approve the consent agenda by Matt Cox; second by Ana Mendez; motion passed unanimously

4. Action & Discussion Items

- a. Comments by the Board Chair (*Todd German*)
 - i. Discussed unified use of logos; reminder to please work with Adri on this.
 - ii. New School Principal Bonus will be discussed at the next meeting.
 - iii. Somerset Key Update; reviewing a few possible sites. (*Marla Devitt*)
 - iv. New School Update (*Danny Diaz/Marla Devitt/Frankie Mestre*)
 - 1. Working to open a new charter school in Duval County
 - v. Request for Investment Committee – Update will be available at the next meeting
 - vi. Facility/Projects Report by Rolando Llanes, CIVICA
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. CMO
 - ii. Site Visits
 - iii. Needs/Data Updates
 - iv. Calendar/Upcoming Events

v. Program Updates/Curriculum

c. Facility Items

- i. **APPROVED:** The Board approved the Somerset Academy Boca Lease Renewal (pending confirmation of recommendation from Board Counsel) & Project Requests:

1. Approved - Lease Amendment
2. Approved –
 - a. Project: Carline Walkway Phase 3 for an amount not to exceed \$47,000
 - b. Project: Bathroom Phase 1 for an amount not to exceed \$327,500
 - c. Project: Turf Phase 2 for an amount not to exceed \$109,000
 - d. Project: Playground for an amount not to exceed \$60,000
 - e. Project: Classroom Renovations for an amount not to exceed \$107,000.

Motion to approve by Matt Cox; second by Taylor Smith; motion passed unanimously

- ii. **APPROVED:** The Board approved the Somerset Academy Prep Sunset Lease Renewal (pending confirmation of recommendation from Board Counsel) & Project Request.

1. Review of Lease Amendment; extension to 2030 (5 year lease with landlord ability to cancel lease in year 3 with 18 months left); JCC is updating the bathrooms and school will do the turf.
2. School Turf Improvement Project for an amount not to exceed \$240,000 (*paid by operating*)

Motion to approve by Matt Cox; second by Ana Mendez; motion passed unanimously

d. ESP Report

- i. Legislative update by Fernando Zulueta
- ii. Colegio

e. **APPROVED:** The Board approved the following new Private Schools.

- i. Florida
 1. Somerset Academy – Bernie Montero
 2. Somerset Virtual Academy at College Prep South – Joel Mesa
 3. Somerset Virtual Academy Key Campus – Dennis Mulrooney
 4. Somerset Virtual Academy @ SOHO – Walkiria Soberon
 5. Somerset Academy at Avenir – Rebecca Pavich
 6. Somerset Virtual Academy at Canyons – George Groziner

Motion to approve by Matt Cox; second by Ana Mendez; motion passed unanimously

ii. Texas

1. **APPROVED:** The Board approved to authorize Somerset Academy, Inc. to open a wholly owned subsidiary to operate private schools in Texas.

Motion to approve by Matt Cox; second by Ana Mendez; motion passed unanimously

- f. **APPROVED:** The Board approved to authorize the Board Chair to Negotiate and Execute Memorandum of Understanding: SVA Program School Educational Services with Fort Lauderdale Football Club LLC.

Motion to approve by Ana Mendez; second by Matt Cox; motion passed unanimously

- g. Other Items by Board Members, Staff, or ESP
 - i. September 22nd possible mini-retreat in Arizona; great due to Somerset's expansion in Arizona.

5. **Announcements & Notifications**

- a. Next Board Meeting: March 10th via Zoom

6. **Adjourned Meeting at 12:23pm**

The minutes were adopted by the Board of Directors at a meeting held on March 13, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors March 13, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Absent)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:06am
- b. Established a Quorum
- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the February 17, 2026 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Title 1 Budgets.
- d. **APPROVED:** The Board approved the Out-of-State and/or Country Field Trips
 - i. Somerset Island Prep to Maine (Acadia National Park)
- e. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved for Somerset Academy Canyons Middle School (#4012) to request a 15-year contract term as a High-Performing Charter School.
 - ii. Approved to request to consolidate & relocate Somerset Academy Key Charter Middle School (5413) and Somerset Academy Key Charter High School (5224) effective the 2026-2027 school year.
 - iii. Approved to request to consolidate Somerset Preparatory Academy Middle School (5441) and Somerset Academy High School Miramar Campus (5007); becoming collectively Somerset Collegiate Academy Central Miramar effective July 1, 2026.
 - iv. Approved the following charter school contract amendment requests (Miami-Dade):
 - 1. *Somerset Gables Academy (#5008) is requesting an increase in its approved student capacity.
 - 2. Somerset Academy Charter Middle School (South Homestead) (#6013) is requesting a modification of its charter school contract to add additional/adjacent folios for allowable use.
 - 3. Somerset Academy Charter High School (South Homestead) (#7034) is requesting a modification of its charter school contract to add additional/adjacent folios for allowable use.
 - 4. Somerset Academy Elementary School (South Miami Campus) (#2007) is requesting a modification of its charter school contract to add an additional location of the school. The school further requests to increase enrollment, as a High Performing charter school.
 - 5. Somerset Academy Middle School (South Miami Campus) (#5053) is requesting a modification of its charter school contract to add an additional location of the school. The school further requests to expand grade levels and increase enrollment, as a High Performing charter school.
 - 6. Somerset Academy Charter High School (#7042) is requesting a modification of its charter school contract to add additional / adjacent folios for allowable use.
**High-Performing Charter School Amendment Request*
- f. **APPROVED:** The Board approved the School Project and/or Purchase Requests
 - i. Somerset Academy Village Middle – Awning for Carpool for an amount not to exceed \$35,250 (paid by operating)

- ii. Somerset Academy Village Middle - Monument Sign/Electronic Marquee for an amount not to exceed \$51,000 (paid by operating)
 - iii. Somerset Oaks Leadership & Innovation - Request for Turf Installation for PE Field for an amount not to exceed \$475,000 (paid by operating)
- g. **APPROVED:** The Board approved the Venture Design 2026-2027 Premium Service Agreements for the necessary schools.
- h. **APPROVED:** The Board approved to authorize the schools the ability to Opt-In/Out of their Sponsor's Mental Health Assistance Plan; further directing Principals to work with Lilian Salazar with any questions or concerns related to their MHP's.

Motion to approve the consent agenda by Taylor Smith; second by David Concepcion; motion passed unanimously

4. Action & Discussion Items

- a. Comments by the Board Chair (*Todd German*)
 - i. Olympia Theater update – Somerset Arts Conservatory performance last night was wonderful
 - ii. New School Principal Bonus (*Amy Nunez & Suzette Ruiz*) - Discussed incentives for Principals in new schools in new areas; access the needs on the particular state/area/actual school to determine amounts; on a case-by-case basis.
 - iii. Somerset Key Update (*Marla Devitt/Dennis Mulrooney*) – Working on messaging for parents to offer them different options; including continuing to look at a few small sites potentially offering a private option and relocation to Riverside; the message will be shared with the Board.
 - iv. New School Updates (*Danny Diaz/Marla Devitt/Frankie Mestre*)
 - 1. Danny provides updates on Texas; recently approached about another location in San Antonio (650-700 students, large campus, looking to lease)
 - 2. Duval and St. John visit to look at sites; the Duval site would be for August and is not close to the existing campus; the St. John property would be a 27-28 property; West Vero Indian River charter application to be approved at Monday's School Board meeting.
 - 3. Nothing new in Ohio
 - 4. North Carolina – sites possibly 27-28
 - 5. Little Rock – a site exists; working with City to get the approval
 - v. Investment Committee Update (*Julio Robaina*)
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
- c. ESP Report
 - i. Legislative & Facilities – a special session will be called (as many as 2-3 special sessions); we will continue to monitor, especially with budget and funding.
 - ii. Colegio
 - iii. Discuss: Agreement with City of Pembroke Pines would allow Somerset to renovate a field at Pembroke Shores Park into an artificial turf field made for high school-level competition for home games and practice. (*Frankie Mestre*)
- d. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Next Board Meeting: April 14th at Somerset Boca

6. Adjourned Meeting at 11:56am by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on April 14, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors April 14, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Present)*

Non-Voting Officers

Bernie Montero, President *(Absent)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum

- c. Special thanks to our hosts today, Principal Daniel Shourds & Temple Director, Steve Kaufman
- d. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the March 13, 2026 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL and/or Gifted Waiver Assignments for the 2025-2026 school year; further continuing to authorize the Board Chair and/or Vice-Chair authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved to renew the following charter school agreements pursuant to our charter contracts and Florida Statute 1002.33(7)(c) - Somerset Academy Pompano Elementary – 5388 & Somerset Academy Charter High School – 5221
- d. **APPROVED:** The Board approved to request to consolidate the charter school contracts for Somerset Academy Canyons Middle School (#4012) and Somerset Academy Canyons High School (#4013) into one seamless 6-12 charter school; further approving the name to be “Somerset Academy Canyons”.
- e. **APPROVED:** The Board approved the Charter School Renewals (expiring June 2027):
 - i. Miami-Dade
 - 1. Somerset College Preparatory Academy South High School #7078
 - 2. Somerset Academy Continental #0402
 - ii. Broward – (pre-approved)
 - iii. Palm Beach
 - 1. Somerset Academy Canyons Middle School #4012 (HP)
 - 2. Somerset Academy Canyons High School #4013 (HP)
 - 3. Somerset Academy Wellington High School #4131
- f. **APPROVED:** The Board approved to Ratify the Cooperative Agreement between Miami-Dade County and Somerset Academy, Inc. as part of a collaborative working with The Children’s Trust and the Miami Foundation, to offer a large-scale community-wide free child water safety program in Miami-Dade County, called the Zero Drownings Miami-Dade Program.

Motion to approve the consent agenda by Taylor Smith; second by Ana Mendez; motion passed unanimously

4. **Action & Discussion Items**

- a. Comments by the Board Chair (*Todd German*)
 - i. Special welcome to Eleni; reminder to all Principals to always have a member of the legal team to review any and all contracts prior to signing them; Eleni discusses the cancellation requirements, as well.
 - ii. Discussed private school voucher and its potential effects on charter and public schools.

- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
- c. Financial Report
 - i. Enrollment Projections & Budget Report for the 2026-2027 School Year (*Alina Chester*)
- d. ESP Report
 - i. Somerset Key Update (*Marla Devitt*)
 - ii. New Schools Updates (*Danny Diaz/Marla Devitt/Frankie Mestre*)
 - iii. Private Schools Update (*Antonio Roca/Lina Sierra*)
 - iv. Colegio
- e. **APPROVED:** The Board approved the Corporate Documents for Somerset Academy Texas private schools.
Motion to approve by Matt Cox; second by David Concepcion; motion passed unanimously
- f. Olympia Theater Update (*Dani de la Fe*)
- g. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

- a. Next Board Meeting: May 19th
- b. High School Graduations (*per the requested survey*)
 - i. Somerset Academy Wellington High School (Elizabeth Sauri) – May 16th
 - ii. Somerset Academy Canyons High (George Groezinger) – May 16th
 - iii. Somerset Academy South Homestead (Waki Soberon) – May 19th
 - iv. Somerset Prep Academy Homestead (Jessica Mesa) – May 21st
 - v. Somerset Academy Miramar High School (Athena Guillen) – June 2nd
 - vi. Somerset College Preparatory Academy South (Joel Mesa) – May 29th
 - vii. Somerset Academy Key High School (Dennis Mulrooney) - May 29th
 - viii. Somerset Academy #5221/Somerset Arts Conservatory #5396 (Bernie Montero) – June 4th

6. Adjourned Meeting at 11:58am by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on May 19, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

~

Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors May 19, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Present)*
Taylor Smith *(Absent)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq. *(Absent)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:02am
- b. Established a Quorum

- c. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the April 14, 2026 Board of Directors Meeting.
- b. **APPROVED:** The Board approved to receive & file the Financial Statements for the quarter ending March 31, 2026.
- c. **APPROVED:** The Board approved the Adoption of the Wellness Policy.
- d. **APPROVED:** The Board approved to Ratify the Somerset City Arts Lease Addendum with Somerset Academy Foundation which corrects the lease rate.
- e. **APPROVED:** The Board approved the School Purchases/Projects:
 - i. Somerset Academy Village Corridor Stairs Tile Project for an amount not to exceed \$181,000 (to be paid by operating). (*Principal Patricia Boiteux*)
- f. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the 2025-2026 Sales Tax Expenditure Plan for the individual schools located in Palm Beach County; further approving to authorize the principal to approve and submit updated plans and quarterly reports as necessary.
- g. Facility Leases:
 - i. **APPROVED:** The Board approved to enter into a Usage Agreement with City of Hialeah Educational Academy, Inc. for CIVICA Academy South Homestead to be housed at Somerset Academy South Homestead.
 - ii. **APPROVED:** The Board approved the Amended and Restated Lease Agreement with Country Holdings, LLC for the facility located at 12425 SW 248th Street, Miami, Florida (Somerset Academy Charter High School #7042).
 - iii. **APPROVED:** The Board approved the Ground Lease with Country Palm Holdings III LLC for the facility located at 12425 SW 248th Street, Miami, Florida (Somerset Academy Charter High School #7042).
 - iv. **APPROVED:** The Board approved the Somerset Prep at the Kendall JCC Lease amendment approval (subject to final legal review), including Turf project not to exceed \$280,000 and Bathroom project not to exceed 200,000 (both school expenses - updated from previous Board approval).
- h. **APPROVED:** The Board approved the Out of State/Country Field Trips:
 - i. Somerset Academy College Prep trip to New York
- i. **APPROVED:** The Board approved the Mental Health Plans.

Motion to approve the consent agenda by Ana Mendez; second by Matt Cox; motion passed unanimously

4. Action & Discussion Items

- a. Comments by the Board Chair (*Todd German*)
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. Shout out to schools with accomplishments
- c. Financial Report
 - i. Budget meetings are ongoing; private school impacts; the Board requests to further discuss private options at a future meeting.
- d. ESP Report
 - i. Legislative Report (*Julio Robaina*)
 - 1. Many budget items still pending which will result in several summer sessions.
 - ii. Somerset Key Update (*Dennis Mulrooney*)
 - 1. School officially relocating to Riverside; Majority of staff have been placed; continuing to work with students on their placement, as well.
 - iii. New Schools Updates (*Danny Diaz/Marla Devitt/Frankie Mestre*)
 - 1. Working on a private school to open in Duval (City Card site); also have a charter application for this site.
 - 2. Charter application in Texas
 - iv. Private Schools Update (*Antonio Roca/Lina Sierra*)
 - v. Colegio
- e. Other Items by Board Members, Staff, or ESP
 - i. Somerset UWF Facility Lease (*Antonio Roca*)
 - 1. Land lease to place modulars temporarily, located across from the future site.
 - ii. Key West Lease Agreement – the lease is now owned by a Foundation as the owner passed away; this needs to be completed quickly as the building needs to be torn down on the last day of school to make timelines; Julio assures that he and Arlene are very actively working on this item.

5. Announcements & Notifications

- a. Next Board Meeting: June 15th at 1:00pm in Key West
- b. High School Graduations (*per the requested survey*)
 - i. Somerset Academy Wellington High School (*Elizabeth Sauri*) – May 16th
 - ii. Somerset Academy Canyons High (*George Groezinger*) – May 16th
 - iii. Somerset Academy South Homestead (*Waki Soberon*) – May 19th
 - iv. Somerset Prep Academy Homestead (*Jessica Mesa*) – May 21st
 - v. Somerset College Prep (*Erika Rains*) – May 23rd
 - vi. Somerset College Preparatory Academy South (*Joel Mesa*) – May 29th
 - vii. High School (*Dennis Mulrooney*) - May 29th
 - viii. Somerset Academy Miramar High School (*Athena Guillen*) – June 2nd Somerset Academy Key
 - ix. Somerset Academy #5221/Somerset Arts Conservatory #5396 (*Bernie Montero*) – June 4th

6. Adjourned Meeting at 12:04pm by unanimous vote

The minutes were adopted by the Board of Directors at a meeting held on June 16, 2026.



Vision

Empowering students to explore global learning opportunities to promote and enrich their communities and the communities we serve.

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Purpose

Somerset Academy, Inc. promotes a transformational culture that maximizes student achievement and the development of accountable, global learners in a safe and enriching environment that fosters high-quality education.

Meeting of the Board of Directors June 16, 2026

Board of Directors

Todd German (Board Chair / Treasurer) *(Present)*
Ana Mendez (Vice-Chair / Secretary) *(Present)*
David Concepcion *(Present)*
Brian Matthew (Matt) Cox *(Absent)*

Non-Voting Officers

Bernie Montero, President *(Present)*
Suzette Ruiz, Vice-President *(Present)*

Board Counsel

Charles Gibson, Esq. *(Present)*
Eleni Noble Zarbalas, Esq.

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Dade, Broward, Palm Beach, St. Lucie, Duval and Monroe Counties.

Minutes

1. Opening Exercises

- a. Called to Order at 11:09am
- b. Established a Quorum
- c. **APPROVED:** The Board approved to accept the Resignation of Taylor Smith from the Board of Directors.

Motion to approve by Ana Mendez; second by David Concepcion; Todd German denies; motion passed 2-1. Taylor will remain active with Somerset, but not on the Board.

- d. Special welcome to members of the public joining us today

2. **Public Comment** - *None*

3. **Consent Agenda** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the May 19, 2026 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Parent Conflict Liaison/Parent Representatives for the 2026-2027 school year.
- c. **APPROVED:** The Board approved the Annual Ratification & Reapproval of Board Policies & Procedures, including:
 - i. General Board Policies & Procedures
 - 1. Conflict of Interest (*Each Board Member is required to sign and return the written acceptance form*)
 - 2. Ethics
 - 3. Whistle Blower
 - 4. Bylaws – As amended to remove 15-year term limit.
 - ii. Student Policies
 - 1. Anti-Discrimination Policy / Title IX
 - 2. Out of State and Country Field Trip Policy
 - 3. Student Enrollment Lottery Policy
 - 4. Internet Safety Policy
 - 5. Florida High School Athletic Association Participation & Adoption of Bylaws
 - iii. Financial Policies.
 - iv. Policy and Procedures for Charter School Compliance with School Safety and Security Requirements template (each school must complete their own document using the approved template). Further approving attached additional policies that are not included in the state template (Involuntary Examinations, Tornado Watch, Progressive Discipline)
- d. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- e. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2026-2027 School Year.
- f. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information. Further approving to adopt the FERPA Hearing Procedures and authorizing the Board Chair the ability to make necessary changes as reviewed by legal and staff.
- g. **APPROVED:** The Board approved the School Purchases/Projects
 - i. Somerset Academy Avenir Bathroom Project for an amount not to exceed \$55,000 (paid by CMO and Internal Fundraising)

- ii. Somerset Academy Charter Middle School (#6004) for an amount not to exceed \$525,000 (paid by operating).
- h. **APPROVED:** The Board approved the Facility Leases
 - i. Approved to Ratify the Somerset Prep at the Kendall JCC 3rd Amendment to Lease.
 - 1. Board previously approved the amendment, including Turf project not to exceed \$280,000 and Bathroom project not to exceed 200,000 (school expenses).
 - 2. Updated now to increase turf amount to \$300,000.

Motion to approve the consent agenda by David Concepcion; second by Ana Mendez; motion passed unanimously

4. Action & Discussion Items

- a. Comments by the Board Chair (*Todd German*)
 - i. Election season is upon us; encouraged everyone to know their School Board members that are up for election
 - ii. New school opening in August in Escambia County
 - iii. Private School Meetings
- b. Executive Report by the President & Vice-President (*Bernie Montero & Suzette Ruiz*)
 - i. 2025-2026 Congrats to all schools!
 - ii. Principal's Meeting upcoming
 - iii. Doral College Graduation
 - iv. Individual school highlights
 - v. IXL Shoutouts!
 - vi. Appointment of Principals
 - 1. **APPROVED:** The Board approved to appoint Sonia Andreu as the Principal of Somerset Academy Key Charter Middle High School.
Motion to approve by Ana Mendez; second by David Concepcion; motion passed unanimously
 - 2. **APPROVED:** The Board approved to appoint Shannie Sadesky as the Principal of Somerset Academy Escambia.
Motion to approve by David Concepcion; second by Ana Mendez; motion passed unanimously
- a. Financial Report (*Alina Chester*)
 - i. **APPROVED:** The Board reviewed and approved the Final 2025-2026 Annual Budgets.
 - ii. **APPROVED:** The Board reviewed and approved the Proposed 2026-2027 Annual Budgets.
- b. ESP Report
 - i. Arkansas update
- c. Other Items by Board Members, Staff, or ESP

5. Announcements & Notifications

6. Adjourned Meeting at 12:06pm

The undersigned hereby certifies that he/she is an Officer and/or Director of SOMERSET ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

*The minutes were adopted by the Board of Directors at a meeting held on August 20, 2026.